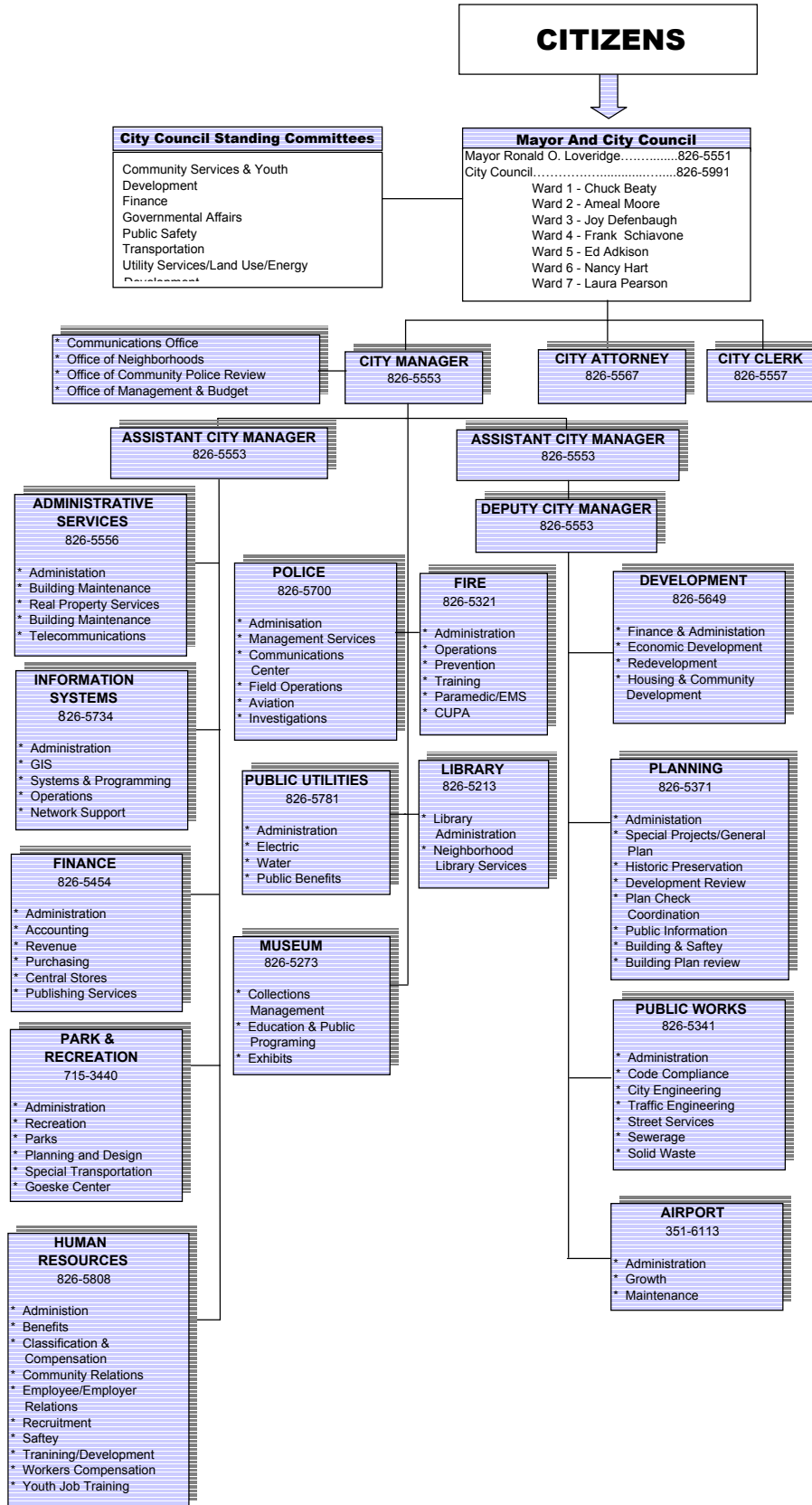


City of Riverside
2001-02



Annual Budget





City Council Priorities

FY 2001/02

City Council Priority

Improving Neighborhood Livability: To decrease the incidence of urban blight by developing and supporting programs that increase home ownership among lower income groups and promote neighborhood pride overall.

Public Safety: To decrease the incidence of crime and loss of life and property through proactive enforcement, timely and professional response, and implementation of effective safety programs in order to enhance the quality of life in the community and promote a safe environment for the citizenry.

Economic Development: To foster a dynamic yet secure business climate for sustained economic growth and increased revenues, and to ensure an adequately educated local workforce to successfully compete for higher paying jobs. To explore the costs and benefits of annexation of new territory to contribute to economic growth.

Multicultural Community: To enhance and celebrate our multi-cultural community by integrating the principle of diversity into everyday city life. To promote understanding and appreciation of our differences. To achieve a vibrant and healthy community free of racism and prejudice.

More Effective Communication with the Public: To develop more effective communications with the public, including assessing the current messages and their effectiveness.

Working Group Members:

City Attorney's Office; City Manager's Office of Neighborhoods; Development; Fire; Planning; Police; Public Works

Fire Department; Police Department; Public Utilities; Public Works

Development; Finance; Mayor's Office; Planning; Public Utilities; Public Works

City Clerk's Office; City Manager's Office; Human Resources; Municipal Museum; Park and Recreation; Public Utilities

City Manager's Office; Development; Fire; Information Systems; Library; Park and Recreation; Planning; Public Utilities; and Public Works



Our Vision, Mission, Values and Leadership Philosophy

Vision:

The City of Riverside establishes cooperative partnerships, identifies opportunities for enhancing services, and creates an open environment making Riverside a quality city of choice.

Mission:

Our mission is to provide a broad range of quality municipal services for all to enjoy: a safe, diverse, and livable community.

Leadership:

We believe Riverside employees want to excel. We will create a learning environment that maximizes the potential of each person. We are guided by our values and motivated by pride in our work. We are committed to working as a team with entrepreneurial spirit.



Our Vision, Mission, Values and Leadership Philosophy

Core Values:

Core Individual Values

Integrity/Credibility: We seek to earn the public's trust and the trust of one another.

Commitment to service: We put our constituents first. We facilitate, enable, and problem solve.

Performance Accountability/Recognition: We set measureable performance goals and conduct performance reviews in a timely and effective manner.

Inclusiveness/Diversity: We appreciate the uniqueness of each individual. We treat each person within the organization and the larger community with respect and dignity.

Loyalty: We identify ourselves with pride as part of the City organization. We advance the goals of the organization with our every action.

Core Organizational Values

Innovation/Continuing Improvement: We are dynamic in meeting the community's changing needs. We strive for excellence and timeliness in the quality of our work.

Teamwork: We form effective work groups that maximize resources and deliver high quality services. We listen to each other and give honest feedback.

Customer focus: We communicate regularly with our customers to determine their satisfaction with our performance.



Our Vision, Mission, Values and Leadership Philosophy





Managing for Results

Overview

The City of Riverside has embarked on an effort to implement and institutionalize Managing for Results (MFR), a comprehensive performance management system designed to focus a government's decision-making, planning and program activity on the outcomes of its work. MFR employs the concepts of performance measurement to track and measure success toward attaining the mission, goals and objectives of individual departments and overall council priorities.

Performance measurement is the regular measuring and reporting of the performance of services, programs, and other activities. In adopting good practices of performance measurement, government demonstrates to their customers—the citizenry—its commitment to effective and responsive governance. Moreover, the regular measurement and reporting of outcomes of public services are key steps to helping improve public services. In other words, how much you spend is a major issue. But what the public gets for their money is the key question.

Performance management serves these central purposes:

- To improve service quality and outcomes;
- To improve resource allocation decisions and provide a context for budget discussions;
- To improve program design and activity planning;
- To make public agencies accountable for results to elected officials and the public;
- To increase the trust of the public in their government.

The City of Riverside has in place various mechanisms and programs that gather performance information. For example, the City participates in the Comparative Performance Measurement Project, organized by the International City/County Management Association (ICMA). This project enables a number of City departments to systematically collect data and annually compare results with a variety of local governments. These comparisons allow for City management and officials to conduct long-term trend analyses and benchmarking against a variety of local governments and programs.

The City also conducts an annual Citizen Survey, which elicits feedback on a number of City services. The survey results provide the City departments with data on whether a department's programs are succeeding or failing—at least from the viewpoint of its customers. A

number of departments have also initiated internal and/or user surveys that aim to obtain feedback from a more narrowly defined audience on specific programs, such as the performance of Human Resources on behalf of City employees or adult users of recreation programs.

Methodology

Managing for Results enables the City to bring these various efforts into a comprehensive and streamlined system of performance management. MFR also helps the City fall into line with the requirements of the Government Performance Review Act (GPRA) and the Governmental Accounting Standards Board (GASB), who in a 1994 report entitled Service Efforts and Accomplishments Reporting: Its Time has Come exhorts governments to report performance measures in annual financial reports. In GASB's view, performance measurement is an essential tool for assessing accountability and making informed decisions.

An important feature of the City of Riverside's Managing for Results system is its focus on service areas, or activities, within each departmental program, which allows management and elected officials to have deeper access to the cost drivers of the organization. Activity-based budgeting ensures alignment of council priorities, department missions, program goals, and performance data, including the more customer-focused service quality and outcome measures.

Alignment and Linkage



During FY 2000/01, the City of Riverside has begun training departmental budget coordinators and other managers in the tools and concepts of performance measurement and activity-based budgeting techniques. By end of FY 2000/01, 18 city departments will have



Managing for Results

order to ensure that this takes place in a systematic and coherent fashion, the City has created Performance Plans. Performance Plans

- Showcase individual department missions, program goals and the activities designed to meet them. States recent accomplishments made toward achieving annual objectives.
- Provide assessment of a department's performance and progress toward attaining its overall mission and specific program goals. Provide useful comparative data across time, place and other demographic features.
- Explain how a department plans to achieve (or is achieving) service improvement in areas specifically targeted for a particular fiscal year.

The City of Riverside expects its Managing for Results system to evolve over the coming years and significantly impact the outcome of City services.



Managing for Results

October 30, 2001

The Honorable Mayor and City Council
City of Riverside, California

I am pleased to submit the Fiscal Year 2001/02 Final Budget adopted by the City Council on June 12, 2001. This budget totals \$516,808,966 and is a financial plan set by the Mayor, City Council, and staff to guide the City during the year ahead as it continues to provide excellent municipal services to the community.

Nearly one year ago, the City began an effort to transform the way that government services are provided to the community. Integrating the principles of "High-Performance Organizations" (HPO) and "Managing for Results" (MFR) has meant that government is to be operated in a radically different way. We are far from finished but we are proud to report that we are well on our way. In fact, in just one year's time, we have revisited or established mission statements, organized departments into programs, defined program goals and desired outcomes, broken down programs into a series of activities, and identified performance measures aligned all the way up to City Council priorities for each of the City's 17 departments.

This budget represents the work that has been accomplished thus far. Although the actual performance measures won't be a part of the budget document until next year, this document represents hours of staff time devoted to improving organizational operations. Already, you can see the fruits of their labor.

Below is a brief summary of some of the significant budget changes in the final budget.

General Fund

Improving Neighborhood Livability

- Added \$70,000 to the Park and Recreation Department to cover costs of weekend custodial services in 9 parks.

Public Safety

- The City Council approved an agreement with Affiliated Computer Services (ACS) for \$75,000 to provide the Police Department with the administration of mobile data terminals/computers.
- Added \$200,000 to Public Works to provide for the timely replacement of sidewalks and sewer laterals damaged by tree roots.

Economic Development

- Added \$92,000, and transferred \$108,000 from Professional Services, to Marketing and Advertising in the Development Department - Economic Development Division. The funds will enhance the division's ability to effectively coordinate marketing, advertising, and promotional activities, as well as to provide timely follow-up with businesses considering locating in Riverside.
- Added \$37,500 to upgrade the Planning Department's Permitting System.
- Added 1.0 FTE Plans Examiner position to Planning/Building and Safety.
- Added \$8,000 to upgrade front-counter personnel to provide better technical assistance to Planning Department customers.

Multicultural Community

- Provided a one-time matching fund of \$50,000 for the purpose of constructing an exterior elevator at the Riverside Arts Museum to provide increased second floor access to disabled visitors.

Other additions

- Added \$66,730 to cover various mid-level management positions citywide that were found to be below current pay levels based on a salary survey conducted by Human Resources.

Central Service Fund (102)

More Effective Communication with the Public

- Added 1.0 FTE Public Information Representative position to the Finance Department to fill the Information Desk on the first floor lobby of City Hall.

- Added 1.0 FTE Human Resource Specialist position and 3.0 FTE Clerk II positions to Human Resources to improve internal and external communication and customer service. In addition, \$30,475 was added to fully implement the optical imaging and records storage system.
- Added \$65,000 to initiate the internal infrastructure to support the Technology Refreshment Program. This program will enable departments to continuously update desktop computers so that they are able to provide city customers with the most up-to-date and reliable service.

Other

- Added \$145,000 to Human Resources to expand citywide Career Development and Training Programs in order that employees may maintain and improve their skills, abilities and behaviors.
- Added \$50,000 to fund educational reimbursement for employees taking classes to improve their job related skills and/or working toward an Associate of Arts, Bachelor's Degree or Master's Degree.

Community Development Fund (220)

Economic Development

- Added \$6,784 to allow for the proper level of support demanded by the CDBG program commitments.

Library Fund (210)

More Effective Communication with the Public

- Added 1.0 FTE Library Digital Systems Specialist position to direct the development of the Library Department's digital information resources.

Regional Park Special Capital Improvement Fund (413)

Improving Neighborhood Livability

- Appropriated \$320,270 of the Regional Park Fee Revenue for use on projects to reduce erosion, repair damage due to vandalism, and to repair pedestrian trails to increase the safety of park users at Mt. Rubidoux.

Electric & Water Funds (510 and 520)

Other additions

- Negotiated fringe benefit resolutions for Public Utilities in the amount of \$798,695.
- The City Council approved an agreement with Affiliated Computer Services (ACS) for \$56,686 to provide Public Utilities with technical support during their extended customer service hours (Saturdays).

Refuse Fund (540)

Improving Neighborhood Livability

- Added \$11,838 to Keep Riverside Clean and Beautiful to cover costs related to coordination of the Tree Project.

Summary of Changes by Category

Expense Category	Preliminary	Change	Final
Personnel Services	140,084,782	1,744,328	141,829,110
Non-Personnel Expense	206,502,708	42,880,347	249,383,055
Equipment Outlay	8,230,048	32,665	8,262,713
Capital Outlay	55,436,760	270,270	55,707,030
Special Projects	23,718,471	483,108	24,201,579
Debt Service	50,739,300	(120,650)	50,618,650
Charges from Others	46,873,676	2,211,191	49,084,867
Charges to Others	(60,049,056)	(2,228,982)	(62,278,038)
Total	471,536,689	45,272,277	516,808,966

Attached to this letter is an updated summary of approved funding for specific operating funds and a summary for all funds by category (Attachment A).

Respectfully submitted,

Lawrence E. Paulsen
Interim City Manager

Attachment A

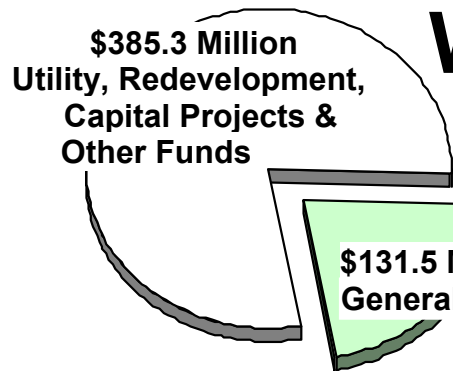
Table of changes in proposed funding for specific operating funds:

FUND	2000-01	2001-02	CHANGE	% CHG
General Fund	116,291,921	128,725,112	12,433,191	10.6
Development	3,690,828	4,078,903	388,075	10.5
Library	4,773,191	5,306,446	533,255	11.2
Comm Dev Blk Grant	3,556,740	3,659,000	102,260	2.9
Electric ¹	180,364,657	239,457,319	59,092,662	32.8
Water	45,034,965	49,885,527	4,850,562	10.8
Refuse	10,712,032	11,055,685	343,653	3.2
Sewer Service	19,310,082	20,346,622	1,036,540	5.4
Sewer Projects	257,323	4,747,963	4,490,640	1745.1
Airport Funds	854,293	930,628	76,335	8.9

Changes in proposed funding by various categories Citywide, all funds:

Expense Category	2000-01	2001-02	CHANGE	% CHG
Personnel	126,115,642	141,829,110	15,713,468	12.4
Non-Personnel	191,894,248	249,383,055	57,488,807	29.9
Equip. Outlay	6,919,326	8,262,713	1,343,387	19.4
Capital Imp.	46,679,660	55,707,030	9,027,370	19.3
Special Projects	20,722,881	24,201,579	3,478,698	16.7
Debt Service	51,889,314	50,618,650	(1,270,664)	(2.4)
Chgs. Fr. Others	43,118,253	49,084,867	5,966,614	13.8
Chgs To Others	(55,320,301)	(62,278,038)	(6,957,737)	12.5
Totals	432,019,023	516,808,966	84,789,943	19.6

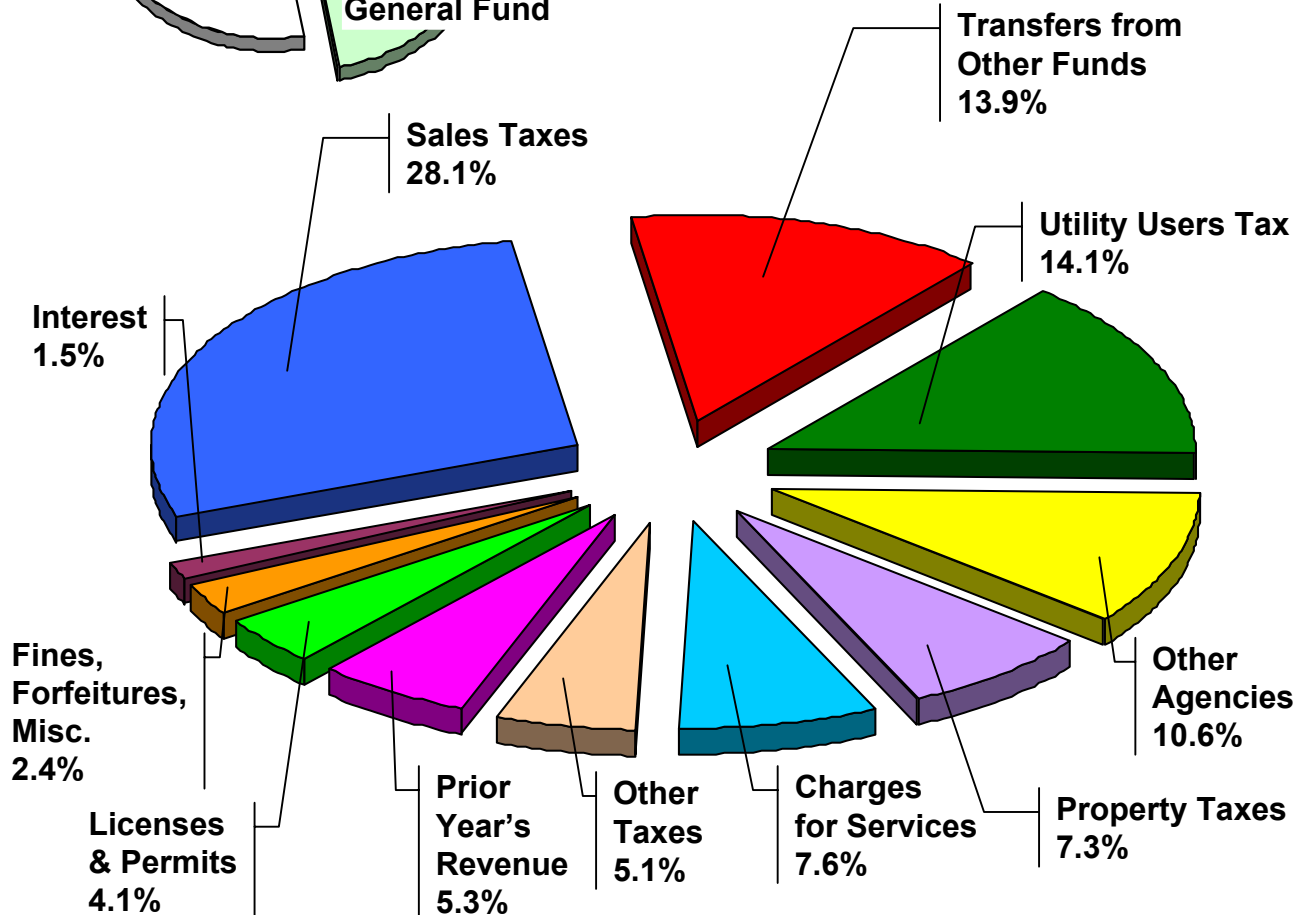
¹ Includes Fund 511 for the Public Benefits Surcharge Fund



Where it Comes From

FY 2001-02

Total Budget Requirements = \$516.8 Million

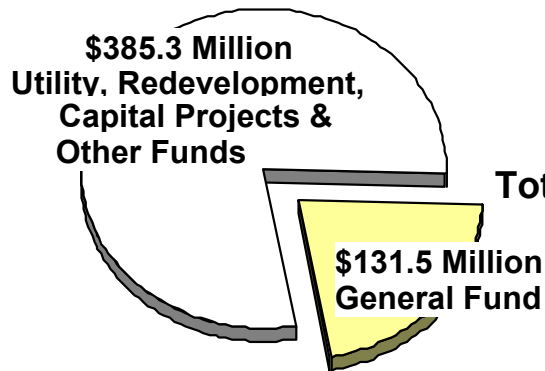


Revenues	Amount	Percent
Sales Taxes	36,960,000	28.1%
Transfers from Other Funds	18,187,224	13.9%
Utility Users Tax	18,500,000	14.1%
Other Agencies	13,955,000	10.6%
Charges for Services	10,025,807	7.6%
Property Taxes	9,600,000	7.3%
Prior Year's Revenue*	6,997,449	5.3%
Other Taxes	6,700,000	5.1%
Licenses & Permits	5,347,290	4.1%
Fines, Forfeitures, Misc.	3,190,000	2.4%
Interest	2,000,000	1.5%
Total	131,462,770	100.0%

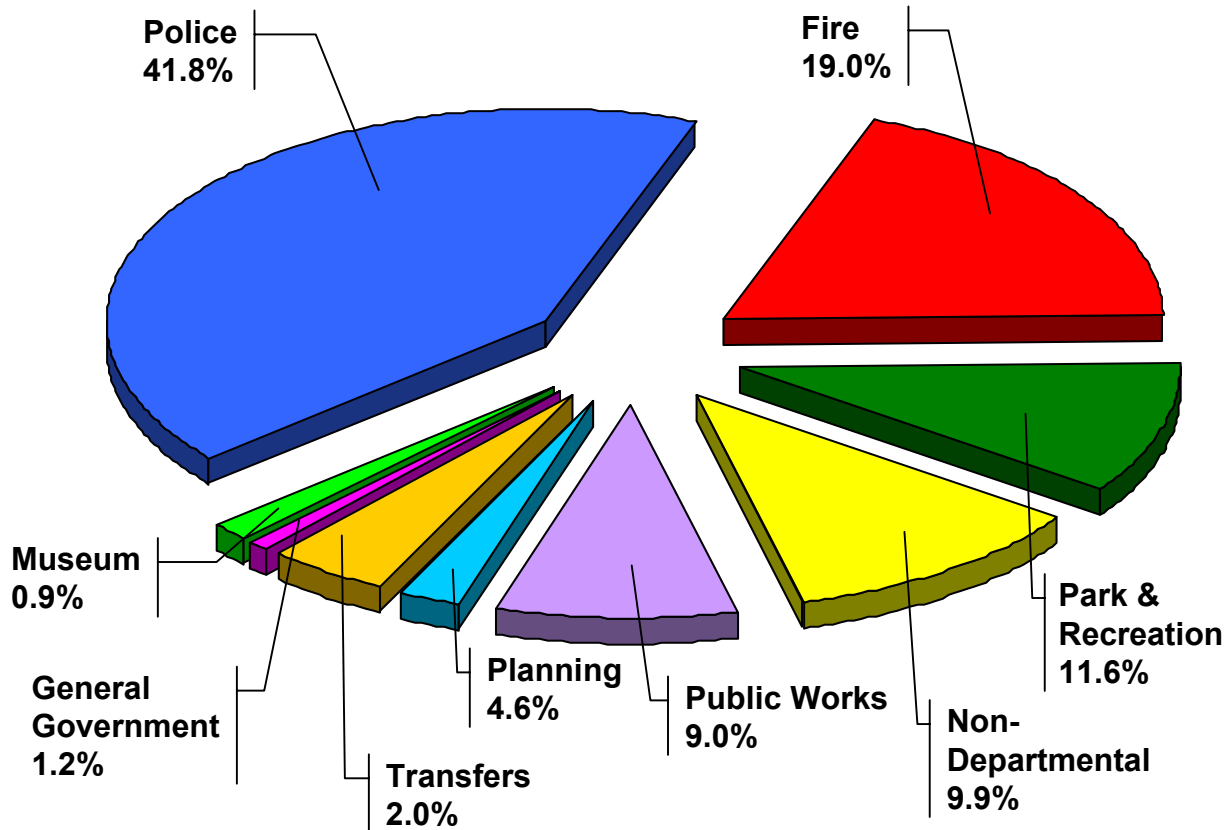
*Net of Ending Balance

Where it Goes

FY 2001-02



Total Budget Requirements = \$516.8 Million



Service	Amount	Percent
Police	54,956,074	41.8%
Fire	25,030,631	19.0%
Park & Recreation	15,193,103	11.6%
Non-Departmental	13,057,794	9.9%
Public Works	11,710,083	9.0%
Planning	5,961,675	4.6%
Transfers	2,737,658	2.0%
General Government	1,659,750	1.2%
Museum	1,156,002	0.9%
Total	131,462,770	100.0%

Airport

Mission Statement

The mission of the Riverside Airport is to provide the best aviation facility in the Inland Empire for the City and the flying public, in order that they may enjoy the maximization of our planning and marketing efforts to generate new sources of revenue, keep the Airport financially self-sufficient, and to make use of the excellent facilities and support services provided by staff and tenant businesses for safe, productive and recreational flying.

Council Priorities Addressed

- Economic Development

Major 2001/02 Priorities

- Attract new infrastructure, additional flight operations and newly based aircraft.
- Continue to develop the North Side project and West Side project to completion.
- Maintain and upgrade the Airport's asphalt improvement program.
- Construct a noise mitigation berm.
- Design and install drainage north of Runway 9/27, with tie-ins to Central Avenue.
- Relocate Southern California Gas Company gas line.
- Purchase private ramp space at the approach end of Runway 34.
- Extend Taxiway "J" 2,500 feet, extend Taxiway "B" 500 feet, install Taxiway lighting and signage, and move the VOR.

Programs and Program Goals

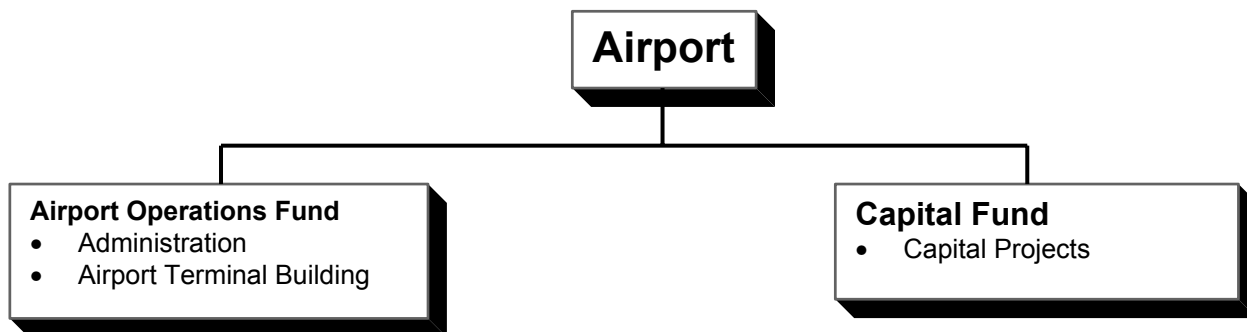
FY 2001/02

Administration: To provide policy direction, administrative support and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements.

Growth: To provide new facilities, new businesses, increased revenue generation and community involvement for the citizens of Riverside and the flying public in order that the Airport remain self-sufficient and increase the number of businesses and total annual flight operations.

Maintenance: To provide the safest, best maintained and most effective aviation facility for the citizens of Riverside and the flying public in order that they may be assured of complete airport regulatory safety compliance, excellent building and ground maintenance and state of the art navigation services for safe aircraft operations of all types.

Airport



Description of the Service

The Riverside Airport is comprised of 450 acres and has been serving our community for over 50 years. Originally designated as the Arlington Airport, Riverside Airport has since transposed itself from a single, dirt-runway "airfield" for light aircraft, into a corporate aviation and business Airport, unique through its services to the Inland Empire. Today, Riverside's main runway, over a mile in length, as well as its second, cross-wind runway, serve the daily needs of business jets, cargo aircraft, police and military helicopters and private pilots. In fact, in 2001, Riverside Airport will handle 100,000 flight operations, up from just 65,000 in 1995, making it one of the busiest Airports in the region.

The Airport has also become home to many community events, the largest of which is our annual airshow which in 2001 attracted over 64,000 people to this one-day spectacle. Other attractions include casino nights in the Airport's terminal, service club-sponsored drag races on the Airport's cross-wind runway, and fly-ins of vintage aircraft throughout the year.

In 1999, the City Council approved a new Master Plan for the future development of the Airport. This visionary plan is providing the blueprint for developing the Airport's remaining acreage into new hangar and aviation business facilities, designed to double the current \$36 million economic impact the Airport provides the City. With a FAA Control Tower, Instrument Landing System, in-flight pilot controlled runway lights and office computers in the terminal served by fiber-optic cable, Riverside Airport is moving boldly into the 21st century to provide the citizens of Riverside and the flying public a safe, productive and innovative aviation facility.

Recent Accomplishments

- Removed and replaced 131,000 square feet of tarmac and installed new drainage system for Parflite hangars.
- Increased annual flight operations by 53% over the base year.
- Increased annual revenue by more than 9% each year.
- Identified by the National Air Transportation Association (NATA) as one of America's 100 most needed airports.
- Featured as the cover story in Airport Business Magazine, a nationally circulated airport management trade journal.

Airport

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	280,359	325,651	364,605	12.0%
Non-Personnel	190,838	222,376	235,690	6.0%
Special Projects	103,613	5,000	5,000	0.0%
Equipment Outlay	0	10,000	0	---
<i>Direct Operating</i>	574,810	563,027	605,295	7.5%
Debt Service	175,295	179,604	154,648	-13.9%
Capital Outlay	294,837	0	0	---
Charge From Others	85,359	111,662	170,685	52.9%
<i>Gross Budget</i>	1,130,301	854,293	930,628	8.9%
Charge To Others	0	0	0	---
Net Budget	1,130,301	854,293	930,628	8.9%

Expenditure Summary (Net Budget)

Administration	701,461	829,966	906,302	9.2%
Airport Terminal Building	32,852	24,327	24,326	0.0%
Airport Capital Projects	395,988	0	0	---

Expenditure Total	1,130,301	854,293	930,628	8.9%
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Personnel Summary

Administration	5.00	5.00	6.00	1.00
Airport Terminal Building	---	---	---	---

Personnel Total	5.00	5.00	6.00	1.00
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Administrative Services

Mission Statement

The mission of the Administrative Services Department is to provide timely, quality, efficient support services consisting of real property services, fleet management, telecommunications and building services to all City departments in an effort to help them meet their departmental outcomes.

Major 2001/02 Priorities

- Schedule bi-monthly meetings with major property services client departments to coordinate development/construction schedules and real property needs.
- Network with the telecommunications carriers' consultants in order to market potential City wireless antenna sites.
- Complete Phase IV of the city-wide Energy Retrofit Project at several City facilities.
- Coordinate various capital improvement projects including the Convention Center restroom remodel, Municipal Auditorium lower level/garden area renovation, and City Hall expansion of the 5th, 6th and 7th floors.
- Explore office space issues regarding possible purchase of Metro Center building and Lincoln Street Police Station expansion.
- Develop building services customer satisfaction survey database and analyze findings for cause and corrective actions.
- Analyze weekly service call response times outside established parameters for cause and corrective action.
- Complete the installation of a Public Access CNG Refueling Site at the Corporation Yard.
- Analyze weekly priority vehicle and equipment "uptime" that is not within established parameters for cause and corrective action.

Programs and Program Goals

FY 2001/02

Administration Program: To provide policy direction, administrative support and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements.

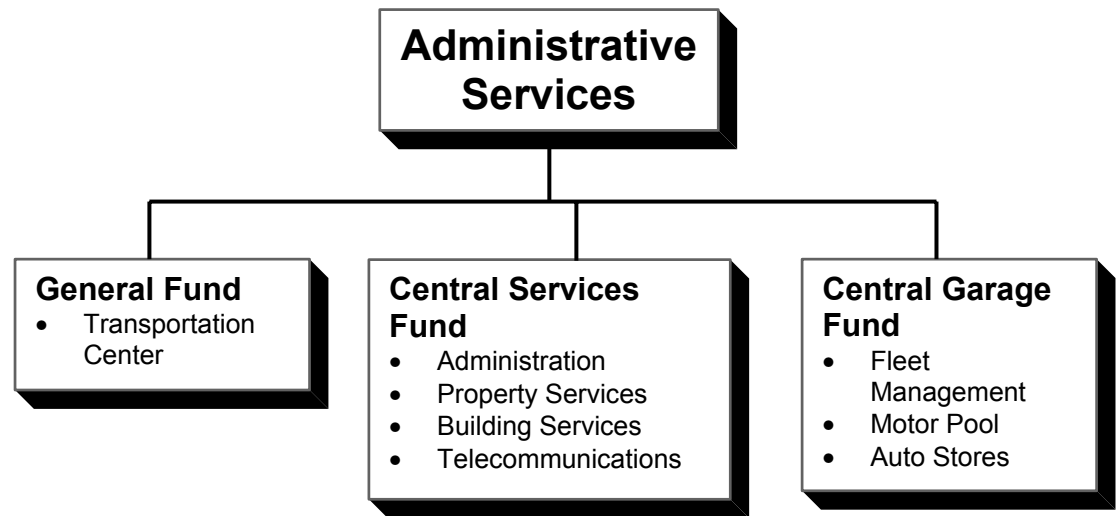
Real Property Services Program: To meet the real property needs of the City by efficiently serving the various departments in a timely and responsive manner in the areas of property acquisition, disposition, leasing and property management, and by managing the City's real estate holdings in a manner which enhances the revenue potential.

Building Maintenance and Improvement Program: To provide timely and responsive service that results in safe, clean, well-maintained, and functional facilities for the public and employees in order to support the operations of all City departments.

Telecommunications Program: To provide the highest level quality, uninterrupted telecommunication service for all City departments in order to support their operations.

Fleet and Motorpool Management Program: To provide reliable vehicles and equipment that are safe, functional, and environmentally friendly, and maintained in a responsive, timely and efficient manner in order to support the operations of all City departments.

Administrative Services



Description of the Service

The Administrative Services Department is responsible for providing support services to all City departments. It is comprised of 55 full-time employees and includes the functions of Real Property Services, Building Services, Telecommunications, and Fleet Management. The cost of these services is allocated to user departments through the Central Service Fund or Central Garage fund.

The Administrative Division is responsible for providing administrative support and fiscal management to enable the divisions of the department to achieve their goals.

The Real Property Services Division represents the City in all negotiations of leases to and from the City, property management and surplus property sales functions, and acquisition of properties for the City and Redevelopment Agency projects. This division also provides cost estimates and appraisal reports for the City and Agency budgeting, acquisition and surplus property sales and manages a proactive Telecommunications Site Leasing Program.

The Building Services Division supports over 105 buildings and facilities located throughout the City utilizing 17 employees. The division provides janitorial services, security services, building improvements, capital improvements, office moves and emergency repairs to make these facilities safe, clean and functional for all departments and the public to use. The division oversees the Transportation Center by providing for the upkeep and security of the facility and grounds.

The Telecommunications Division provides service to over 1,650 users located in 55 facilities throughout the City. This division manages and repairs all telephone instruments, telecommunications equipment and the infrastructure necessary to achieve uninterrupted service. Additionally, this division provides radio support to several user departments.

The Fleet Management Division provides support for 1,805 vehicles and equipment for 104 divisions within the City utilizing 30 employees. This division includes Central Garage, Motor Pool and Auto Stores (parts inventory) functions to ensure vehicles and equipment are maintained properly for the safe and reliable operations of City departments in the delivery of City services.

Administrative Services

Recent Accomplishments

Real Property Services

- Worked with Public Works to complete the award-winning Arlington Avenue Underpass Project.
- Acquired 65 parcels for the La Sierra widening project and 13 parcels for the Tyler Street widening project.
- 28 Wireless telecommunication antenna sites located on City property or rights-of-way generating approx. \$300,000 annually.
- Negotiated a license agreement which generated \$760,000 in one-time revenue to the City.

Building Maintenance and Improvements

- Initiated an accelerated project management program which streamlined the specification and bidding process resulting in 39 of 65 projects now in progress or completed.
- Completed Phase III of the City-wide Energy Retrofit Project and began implementation of Phase IV.
- Nearly 85% of service requests are now initiated through the use of the automated Service Request System resulting in improved response time and better use of available resources.
- Initiated customer satisfaction surveys to gain feedback on our services.
- The Corporation Yard Business Emergency Plan was revised and updated to reflect the current conditions within the yard which necessitated a major clean-up to eliminate unnecessary hazardous material.

Telecommunications

- Replaced all City telephone instruments with new digital phones providing enhanced capabilities for the system users.
- Resolved a shortage of phone lines by changing the phone prefix from 782 to 826.
- Currently implementing the 911 Identification Project which will provide the exact location of 911 calls from a City telephone extension.
- Plan to implement Customer satisfaction surveys during the current fiscal year to gain feedback on our services.

Fleet and Motorpool Management

- Implemented a Major Fleet Management System (M4) upgrade to a Windows NT compatible system which provides more user friendly interface and a major increase in performance.
- Reorganized Fleet Management staff to take advantage of personnel capabilities.
- Implemented an Alternative Fuel Vehicle Plan to meet the goals established by the Clean Cities Program and the Federal Clean Air Act
- Plan to implement Customer satisfaction surveys during the current fiscal year to gain feedback on our services.

Administrative Services

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	2,920,507	3,042,254	3,285,098	8.0%
Non-Personnel	5,562,252	5,243,493	5,078,288	-3.2%
Special Projects	72,188	83,000	83,000	0.0%
Equipment Outlay	847,563	653,500	706,850	8.2%
<i>Direct Operating</i>	9,402,510	9,022,247	9,153,236	1.5%
Debt Service	0	0	0	---
Capital Outlay	594,976	748,280	980,780	31.1%
Charge From Others	2,528,115	2,613,646	3,073,234	17.6%
<i>Gross Budget</i>	12,525,601	12,384,173	13,207,250	6.6%
Charge To Others	(6,136,583)	(6,659,605)	(7,363,216)	10.6%
Net Budget	6,389,018	5,724,568	5,844,034	2.1%

Expenditure Summary (Gross Budget)

Administration	411,039	370,566	402,602	8.6%
Property Services	594,436	561,523	597,609	6.4%
Building Maintenance	2,525,130	2,435,926	2,879,816	18.2%
City Hall Occupancy	1,923,314	1,999,595	2,057,387	2.9%
Communications	825,246	769,793	759,375	-1.4%
Capital Improvements	138,241	352,038	581,000	65.0%
Central Garage	3,118,837	2,934,413	2,878,199	-1.9%
Auto Stores	260,642	281,236	364,023	29.4%
Motor Pool	2,409,788	2,297,180	2,510,222	9.3%
Transportation Center	318,928	381,903	177,017	-53.6%

Expenditure Total	12,525,601	12,384,173	13,207,250	6.6%
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Personnel Summary

Administration	1.00	1.00	1.00	0.00
Property Services	6.00	6.00	6.00	0.00
Building Maintenance	16.00	17.00	17.00	0.00
City Hall Occupancy	---	---	---	---
Communications	1.00	1.00	1.00	0.00
Capital Improvements	---	---	---	---
Central Garage	25.30	25.00	25.00	0.00
Auto Stores	4.00	5.00	5.00	0.00
Motor Pool	---	---	---	---
Transportation Center	---	---	---	---

Personnel Total	53.30	55.00	55.00	0.00
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Office of the City Attorney

Mission Statement

The mission of the Office is to provide excellent and ethical legal advice, zealous legal representation, and other quality legal services for the City Council, City officers, and City employees in order that they may lawfully attain the City Council's goals and other department program outcomes without undue risk to the City.

Major 2001/02 Priorities

- Improve the quality of Riverside's neighborhoods by pursuit of neighborhood nuisances and through effective municipal code prosecutions.
- Continue to provide legal services that will reduce the City's exposure to claims for damages and aggressively defend the City when engaged in matters of litigation.
- Continue to coordinate, supervise and manage outside litigation counsel with respect to tort litigation in order to ensure the course of action chosen by outside counsel best represents the interests of the City, its department heads and employees.
- Continue to act as general counsel for the City of Riverside Redevelopment Agency by advising and representing the Agency Board and staff on legal issues affecting the Agency.
- Continued participation of one attorney in the Advanced Management Program of the A. Gary Anderson Graduate School of Management at the University of California Riverside.
- Maintain continuing legal education requirements for attorneys and paralegals.
- Facilitate prompt review and advice for development related documents and legal issues.

Programs and Program Goals

FY 2001/02

Community Livability Program: To provide excellent, ethical and equitable legal enforcement of the Riverside Municipal Code for the citizens of Riverside and the community in order to enable attainment of Public Works Code Compliance and City Manager's Neighborhoods program outcomes.

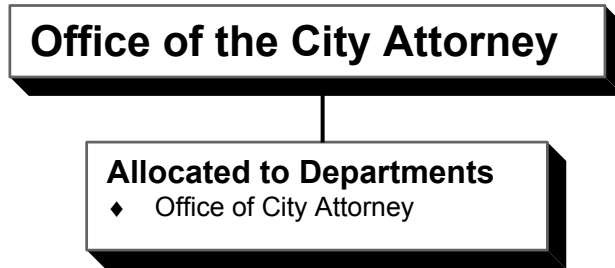
Litigation Services Program: To provide excellent, ethical and zealous legal representation of the City, its officers and employees to minimize the City's liabilities for its activities.

Public Safety Services Program: To provide excellent and ethical legal advice, training and representation for the officers and employees of the Police and Fire Departments and the Community Police Review Commission in order that they may lawfully attain their program outcomes without undue risk to the City and the public.

Administrative Program: To provide policy direction, administrative support and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local and other requirements.

General Municipal Services Program: To provide excellent and ethical legal advice and zealous representation for the City Council, officers, employees, and various departments enabling them to lawfully attain City Council goals and other departments program outcomes without undue risk to the City and the public.

Office of the City Attorney



Description of the Service

The Office of the City Attorney represents and advises the City Council and all City officers in matters of law pertaining to their offices; represents and appears for the City in actions or proceedings in which the City is concerned or is a party; and represents and appears for any City officer or employee, or former City officer or employee, in actions and proceedings in which such officer or employee is concerned or is a party for acts arising out of his employment or by reason of his official capacity.

The Office of the City Attorney approves the form of all contracts made by and all bonds and certificates of insurance given to the City, and prepares any and all proposed ordinances or resolutions for the City and amendments thereto. The office provides legal services to the Redevelopment Agency and prepares such legal documents as may be required for special improvement and maintenance districts.

Recent Accomplishments

- Represented the City in its negotiations with the California Attorney General leading to the settlement and stipulated judgment.
- Recovered nearly \$100,000 on behalf of the City representing full reimbursement for the City's emergency response to the Tanker Fire on August 8, 2000.
- Successfully defended the City's poolroom ordinance before the State Court of Appeal.
- Successfully obtained court orders destroying 42 deadly weapons that were seized from the possession of mentally disturbed persons and domestic abuse offenders.
- Engaged in litigation against contaminators of the City's water supply.

Office of the City Attorney

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	1,400,438	1,630,597	1,837,677	12.7%
Non-Personnel	171,230	225,365	234,308	4.0%
Special Projects	138,244	100,492	100,492	0.0%
Equipment Outlay	8,268	4,728	2,434	-48.5%
<i>Direct Operating</i>	1,718,180	1,961,182	2,174,911	10.9%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	321,636	351,257	393,682	12.1%
<i>Gross Budget</i>	2,039,816	2,312,439	2,568,593	11.1%
Charge To Others	(2,067,993)	(2,312,439)	(2,568,593)	11.1%
Net Budget	(28,177)	0	0	---

Expenditure Summary (Gross Budget)				
Office of the City Attorney	2,039,816	2,312,439	2,568,593	11.1%

Expenditure Total	2,039,816	2,312,439	2,568,593	11.1%
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Personnel Summary				
Office of the City Attorney	21.00	23.00	24.00	1.00

Personnel Total	21.00	23.00	24.00	1.00
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City Council

Mission Statement

The mission of the City Council is to provide proactive community leadership in the formulation of public policy in order to promote the economic interests of the City, a high quality of life, and a safe and attractive environment for the Citizenry

Programs and Program Goals

Legislation: To keep abreast of laws adopted by county, state and federal government in order to maintain the fiscal and operational well being of the City of Riverside.

Constituent Relations: To enhance the accessibility of City government to the citizens of Riverside thereby promoting a well informed and participatory public.

Administration: To provide fiscal management and administrative support to enable the Council office in achieving its overall program objectives.

Council Priorities FY 2001/02

Improving Neighborhood Livability: To decrease the incidence of urban blight by developing and supporting programs that increase home ownership among lower income groups and promote neighborhood pride overall.

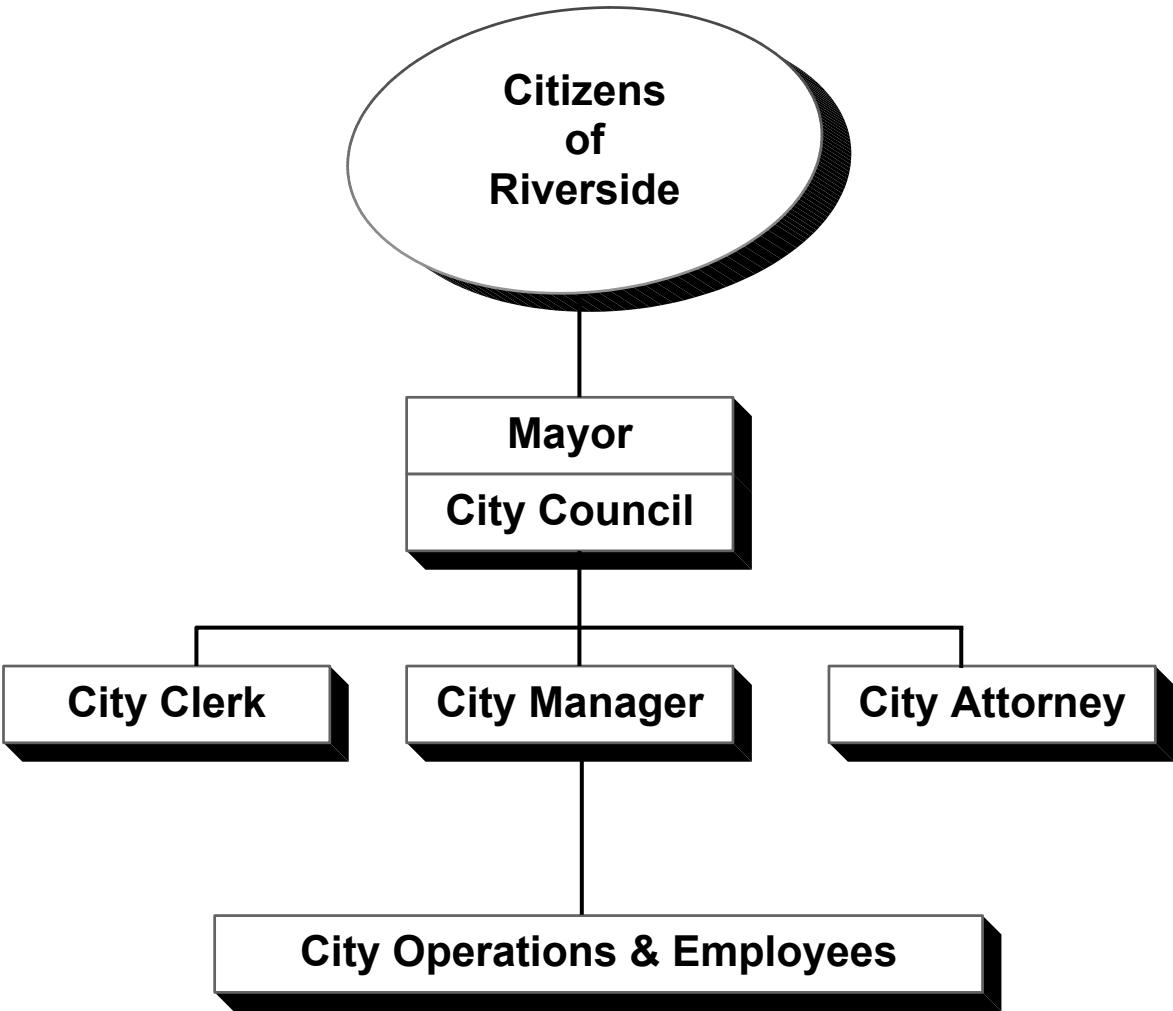
Public Safety: To decrease the incidence of crime and loss of life and property through proactive enforcement, timely and professional response, and implementation of effective safety programs in order to enhance the quality of life in the community and promote a safe environment for the citizenry.

Economic Development: To foster a dynamic yet secure business climate for sustained economic growth and increased revenues, and to ensure an adequately educated local workforce to successfully compete for higher paying jobs. To explore the costs and benefits of annexation of new territory to contribute to economic growth.

Multicultural Community: To enhance and celebrate our multi-cultural community by integrating the principle of diversity into everyday city life. To promote understanding and appreciation of our differences. To achieve a vibrant and healthy community free of racism and prejudice.

More Effective Communication with the Public: To develop more effective communications with the public, including assessing the current messages and their effectiveness.

City Council



Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	441,455	488,898	523,399	7.1%
Non-Personnel	48,304	58,551	48,815	-16.6%
Special Projects	0	0	0	---
Equipment Outlay	820	0	0	---
<i>Direct Operating</i>	490,579	547,449	572,214	4.5%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	391,158	294,683	307,489	4.3%
<i>Gross Budget</i>	881,737	842,132	879,703	4.5%
Charge To Others	(842,604)	(791,684)	(827,935)	4.6%
Net Budget	39,133	50,448	51,768	2.6%

Expenditure Summary (Gross Budget)				
City Council	881,737	842,132	879,703	4.5%

Expenditure Total	881,737	842,132	879,703	4.5%
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Personnel Summary				
City Council	11.00	11.00	11.00	0.00

Personnel Total	11.00	11.00	11.00	0.00
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City Clerk

Mission Statement

The mission of the City Clerk's Office is to provide municipal election services, maintain the official record of all City Council proceedings, and perform other State and municipal statutory duties for elected officials, voters, City departments, and the public in order that they may be guaranteed fair and impartial elections and open access to information and the legislative process.

Council Priorities Addressed

- More Effective Communication with the Public

Major 2001/02 Priorities

- Redistricting Committee to continue reviewing realignment of Ward boundaries based on the 2000 Federal Census; make recommendations to the City Council.
- Complete the reviewing and indexing of City archive records.
- Prepare and distribute agendas, packets, and minutes for City Council, Redevelopment Agency, and City Council standing committee meetings.
- Accept Statements of Economic Interests from the City's over 400 filers.
- Electronically update Riverside Municipal Code immediately upon effective date of new ordinances and publish quarterly supplements to printed version.
- Implement computerized tracking of contracts, leases, and agreements.

Programs and Program Goals

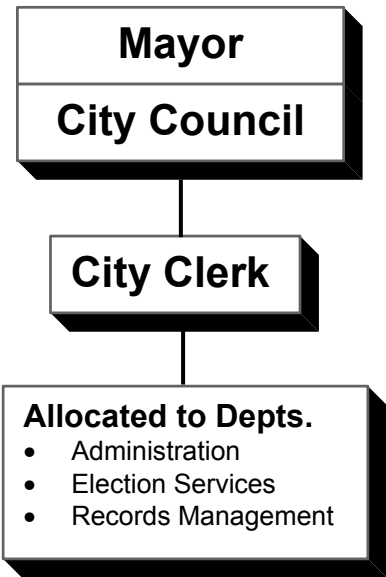
FY 2001/02

Legislative Services Program: To provide administrative and technical support to the City Council and the public in order to maintain accurate and timely documentation and access to the official actions of the City Council in compliance with State and municipal requirements.

Elections Program: To administer the City's municipal elections and related activities for candidates and voters so that they may be guaranteed fair and impartial elections in compliance with State and municipal requirements.

Records Management Program: To preserve and protect the official records of the City for administrative departments and the public so that they may be guaranteed timely access to information and the legislative process in compliance with state and municipal requirements.

City Clerk



Description of the Service

The City Clerk’s Office is organized around Administration, Election Services, and Records Management. Administration is charged with the responsibility of recording the proceedings of the City Council (approximately 56 meetings per year), Redevelopment Agency (approximately 24 meetings per year), and City Council standing committees (approximately 120 meetings per year); preparing and distributing the City Council, Agency, and standing committee meeting agendas and minutes; providing publication of public hearing notices; conducting research of City Council and Agency actions; maintaining the official records of the City and Agency; and maintaining the Municipal Code.

The Office also accepts passport applications; provides Notary Public service for City documents; processes claims filed against the City; serves as secretary to the Parking Authority, Economic Development Authority, Industrial Development Authority, and Public Financing Authority; and acts as filing officer for required disclosures under the Political Reform Act for City elected officials, candidates, board and commission members, and designated employees. The City Clerk is also responsible for the Board and Commission recruitment/selection process.

Election Services is responsible for conducting municipal elections in accordance with all applicable City, State, and Federal laws. The next municipal election will be held for the Mayor and for Councilmembers of Wards 2, 4, and 6 on Tuesday, November 6, 2001.

Records Management administers the contract service that receives and maintains inactive and semi-active records for City departments, including approximately 5,000 boxes; assists each department in establishing records retention and destruction schedules in conformance with need and applicable laws; and has custody of the City archives, which includes historical records of the City dating back to the 1880s.

City Clerk

Recent Accomplishments

- In April 2001, the Redistricting Committee began reviewing the realignment of Ward boundaries based on the 2000 Federal Census.
- Reviewed and indexed two-thirds of the City archive records.
- Electronically updated Riverside Municipal Code immediately upon effective date of new ordinances and published quarterly supplements to printed version.
- Launched City Clerk Online on the City's website.
- Published the Riverside Municipal Code Book on the City's website.
- Opened the Passport Acceptance Facility in August 2000.

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	424,218	464,821	526,985	13.4%
Non-Personnel	245,410	105,624	443,390	319.8%
Special Projects	2,412	13,378	3,378	-74.7%
Equipment Outlay	15,020	0	0	---
<i>Direct Operating</i>	687,060	583,823	973,753	66.8%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	109,471	128,762	184,995	43.7%
<i>Gross Budget</i>	796,531	712,585	1,158,748	62.6%
Charge To Others	(606,665)	(637,246)	(753,478)	18.2%
Net Budget	189,866	75,339	405,270	437.9%

Expenditure Summary (Gross Budget)				
Administration	638,847	690,273	795,981	15.3%
Election Services	138,993	1,080	321,085	29630.1%
Records Management	18,691	21,232	41,682	96.3%

Expenditure Total	796,531	712,585	1,158,748	62.6%
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Personnel Summary				
Administration	8.60	8.60	9.00	0.40
Election Services	---	---	---	---
Records Management	---	---	---	---

Personnel Total	8.60	8.60	9.00	0.40
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City Manager

Mission Statement

The mission of the City Manager's Office is to provide leadership, direction, and support to City Departments in implementing Council goals and directives and to promote a City organization that is customer-focused in its provision of services.

Council Priorities

- Improving Neighborhood Livability
- Public Safety
- Economic Development
- Multicultural Community
- More Effective Communication with the Public

Major 2001/02 Priorities

- Implement Riverside 2010 Plan, incorporating principles of High Performance Organization.
- Complete process redesign of Development Review process.
- Advance City into Phase II of Managing for Results.
- Redesign budget development process and Budget Document.
- Conduct annual Citizen Survey.
- Review all civilian complaints filed with the Riverside Police Department within 45 days of receipt.
- Begin development of a neighborhood benchmark system.
- Establish a Community Action Team to address problem properties.
- Evaluate and implement Riverside Neighborhood Partnership programs and initiatives.
- Review current methods of information distribution to determine if messages are being understood and utilized.

Programs and Program Goals

FY 2001/02

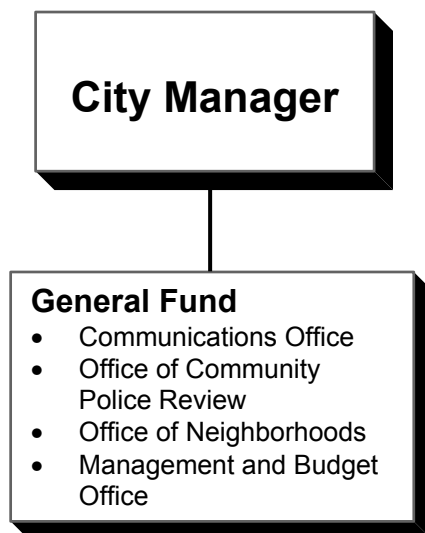
Communications: To maintain a flow of information that serves to enhance the public's knowledge and participation in City government.

Office of Community Police Review: To review civilian complaints regarding Riverside Police Department personnel, advise the Police Department in matters pertaining to police practices, provide recommendations to the Mayor and City Council on police-community relations, and conduct public outreach on this work in order to promote and improve the quality of police services.

Office of Neighborhoods: To act as liaison and advocate for City neighborhoods at City Hall; encourage and facilitate the formation of neighborhood associations citywide; and provide support to the Riverside Neighborhood Partnership in order to enhance citizen participation in local concerns.

Management and Budget Office: To promote effective organizational structures, management processes and financial oversight; ensure competent use of financial, human, and material resources; spearhead initiatives that seek to improve government services; and develop a responsive and balanced budget in order to assist the City Manager in leading a dynamic, high performing, and fiscally sound City organization.

City Manager



Description of the Service

The City Manager's Office is responsible for carrying out the policies and goals formulated by the City Council and the City Charter; providing administrative leadership of the City organization; producing alternative solutions to community problems for City Council consideration; preparing the annual budget and capital improvement program; and providing timely and accurate information regarding the City and its services to the Public. Information on City services and activities is disseminated by various media, including a citywide newsletter, city website, and cable television channel.

Recent Accomplishments

- Led department heads and senior management staff through High Performance Organization training.
- Began implementing Managing for Results performance management system.
- Launched the Office of Community Police Review, which has set standards for police investigations and completed training of all Commissioners.
- Established the Office of Neighborhoods.
- Continued to publish regular quarterly newsletters and park and recreation guides.

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	966,525	1,162,628	1,757,834	51.2%
Non-Personnel	327,985	342,010	508,123	48.6%
Special Projects	196,633	0	58,000	---
Equipment Outlay	14,827	5,550	2,000	-64.0%
<i>Direct Operating</i>	1,505,970	1,510,188	2,325,957	54.0%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	477,831	435,125	600,515	38.0%
<i>Gross Budget</i>	1,983,801	1,945,313	2,926,472	50.4%
Charge To Others	(1,694,193)	(1,736,847)	(2,333,194)	34.3%
Net Budget	289,608	208,466	593,278	184.6%

Expenditure Summary (Gross Budget)				
Administration	1,078,705	1,004,061	1,351,119	34.6%
Budget Office	465,045	570,046	734,858	28.9%
Communication Office	194,377	162,740	247,217	---
Office of Neighborhoods	0	0	334,225	105.4%
Civilian Review	0	208,466	259,053	---
Economic Development	36,633	0	0	---
Youth Action	209,041	0	0	---

Expenditure Total	1,983,801	1,945,313	2,926,472	50.4%
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Personnel Summary				
Administration	6.00	5.00	6.00	1.00
Budget Office	4.00	4.00	5.00	1.00
Communication Office	1.00	1.00	1.00	0.00
Office of Neighborhoods	0.00	0.00	3.00	3.00
Civilian Review	0.00	2.00	2.00	0.00

Personnel Total	11.00	12.00	17.00	5.00
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Development

Mission Statement

The mission of the Development Department is to provide a variety of economic development, redevelopment, community development and housing programs so that residents and businesses may enjoy economic prosperity and a safe, attractive community environment.

Major 2001/02 Priorities

- Arlington Project Area – Magnolia Avenue Streetscape, Van Buren Drive-In area
 - Casa Blanca Project Area – Madison Streetscape Phase II, Learning Center
 - Magnolia Center Project Area – Riverside Plaza, Brockton Arcade
 - University Corridor/Sycamore Canyon Project Area - Phase II of University Village, Town Square, University Avenue
 - Downtown/Airport Project Area - market retail and restaurant opportunities, Market Street/SR60 (Heliport) site, Downtown promotion, market "Brown Site", Municipal Airport Expansion industrial development
 - Implement at least 3 new economic development contracts for marketing and advertising.
- Improving Neighborhood Livability
 - Economic Development
- Assist at least 12 businesses through business attraction or expansion.
 - Complete the Overall Economic Development Strategic Planning Process.
 - Develop and implement the City's Affordable Housing Plan
 - Monitor subrecipients, including the Riverside Housing Development Corporation, the City's Designated Community Housing Development Organization (CHDO).
 - Complete the City's Annual Action Plan for FY 2002-2003 and the City's Annual Performance Report (CAPER) for submittal to HUD.
 - Provide staff and administrative support to the Community Development Advisory Committee (CDAC) and the nine Neighborhood Advisory Committees (NACs).

Programs and Program Goals

FY 2001/02

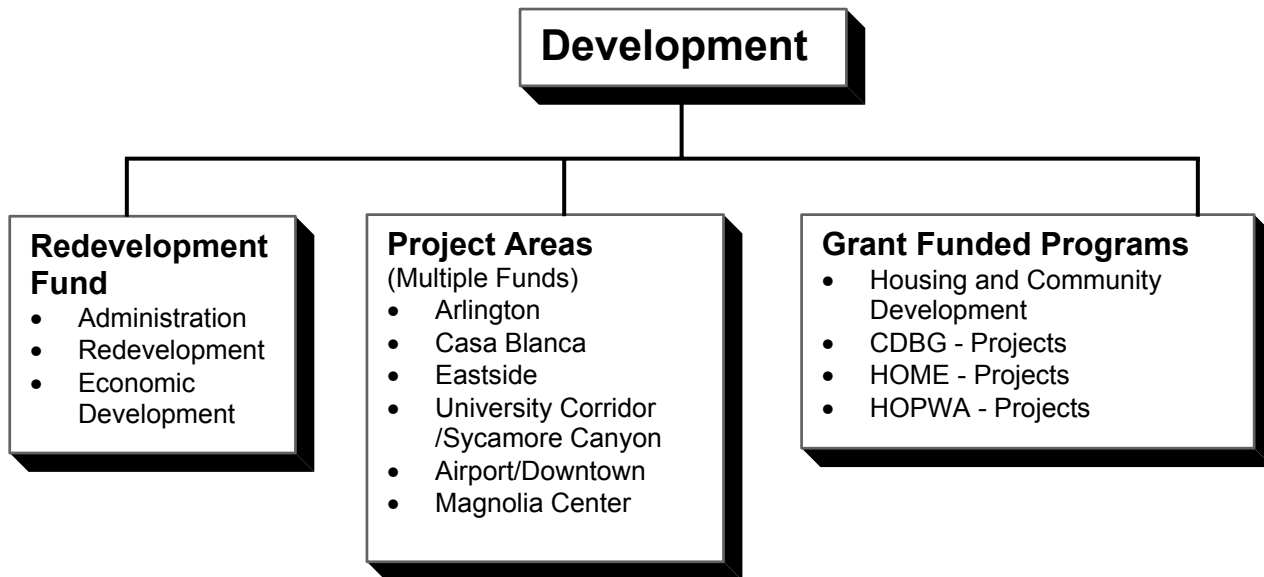
Finance and Administration: To provide leadership, administration and fiscal management to the Development Department's programs so that program outcomes are achieved in compliance with federal, state and local objectives and legal reporting requirements.

Redevelopment: To stimulate economic investment by participating in real estate-based development projects and public improvements that increase economic vitality and improve physical conditions in target redevelopment project areas for the benefit of the entire city and its residents in order to eliminate physical and economic blight as defined by the California Community Redevelopment Law (CRL).

Economic Development: To provide business outreach marketing activities and business attraction, expansion and retention services for new and existing businesses and developers in order to increase private investment, augment job creation, and enhance city revenues.

Housing and Community Development: To provide administration and oversight of federal programs, develop affordable housing opportunities, preserve the City's existing affordable housing stock, and administrative support to neighborhood organizations to assist low and moderate income individuals.

Development



Description of the Service

The Development Department includes the Redevelopment Agency of the City of Riverside, economic development activities for the City and the federal programs funded by the U.S. Department of Housing and Urban Development (HUD).

The Administration Division provides departmental leadership, financial analysis, project financial structuring, cash flow planning for the Agency's operations and preparation of legally required reports to federal and state agencies.

The Redevelopment Agency promotes activities of a public nature, which promote new development and rehabilitation of existing structures in private and public development projects in the redevelopment project areas of the City. Redevelopment exists to eliminate urban blight, increase the tax base, create more jobs, attract a diversity of people and businesses and encourage preservation of significant historical structures. The Agency has established several project areas within the city: Arlington, Casa Blanca, Magnolia Center, University Corridor/Sycamore Canyon and Downtown/Airport. The Eastside Project Area time limit has expired and the project area is now inactive except for debt service payments.

Economic development activities include business and marketing outreach to retain, expand and attract businesses and jobs in the city. The division also administers numerous economic development programs and services including Enterprise Zone Programs, Industrial Development Bond Program and the Office of Small Business Assistance.

Riverside is an entitlement city for funds from the U.S. Department of Housing and Urban Development. The City receives entitlement funds for Community Development Block Grant (CDBG) and HOME program funds for activities within the City of Riverside. In addition, the City receives Emergency Shelter Grant funds for homeless services and the Housing Opportunities for Persons with Aids (HOPWA) funds the entire area of Riverside and San Bernardino counties. The Housing and Community Development division administers all the entitlement programs as well as the low/moderate housing funds for the Redevelopment Agency.

Development

Recent Accomplishments

- Café Sevilla opened in Riverside Marketplace.
- Krispy Kreme Donut shop opened.
- Held the Family Learning Center groundbreaking ceremony in February 2001.
- Goldware Senior Housing Project is under construction and will be completed in approximately May 2002.
- Completed programming of Riverside General Hospital reuse mitigation funds in the Arlington Project Area.
- Completed Phase I of the Brockton Arcade Banner program in the Magnolia Center Project Area.
- U. S. Court of Appeal opened in the Downtown Area.
- Initiated Phase 1A of the Indiana Duplex Rehabilitation Project, scheduled to be completed December 2001.
- Completed the One-Year Action Plan submittal to HUD for FY 2001-2002.
- Initiated citywide lead-base paint abatement plan, including the formation of partnerships and the application for competitive grants.
- Completed the City's fair housing impediment study.
- Economic Development Division assisted in the expansion and attraction of over 40 companies, the creation of over 2600 new jobs in the City, and the addition of \$202 million in potential annual taxable sales in the City.

Development

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	1,885,866	2,209,927	2,481,501	12.3%
Non-Personnel	5,979,874	6,606,631	7,090,390	7.3%
Special Projects	13,741,824	5,634,535	5,996,937	6.4%
Equipment Outlay	185,693	30,715	12,355	-59.8%
<i>Direct Operating</i>	21,793,257	14,481,808	15,581,183	7.6%
Debt Service	12,033,846	11,984,996	10,472,748	-12.6%
Capital Outlay	41,265	0	0	---
Charge From Others	3,277,789	10,542,900	10,793,692	2.4%
<i>Gross Budget</i>	37,146,157	37,009,704	36,847,623	-0.4%
Charge To Others	(3,399,332)	(9,717,849)	(10,471,990)	7.8%
Net Budget	33,746,825	27,291,855	26,375,633	-3.4%

Expenditure Summary (Gross Budget)

Redevelopment	26,035,728	28,729,086	27,644,481	-3.8%
Economic Development	334,446	602,233	1,055,323	75.2%
Parking Facilities	1,225,529	1,121,218	1,135,029	1.2%
Housing/Comm & CDBG	9,550,454	6,557,167	7,012,790	6.9%

Expenditure Total	37,146,157	37,009,704	36,847,623	-0.4%
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Personnel Summary

Administration	11.00	11.00	11.00	0.00
Redevelopment	8.00	8.00	8.00	0.00
Economic Development	3.00	3.00	4.00	1.00
Housing, Neighborhood & Comm. Dev.	7.50	8.75	9.00	0.25

Personnel Total	29.50	30.75	32.00	1.25
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Fire

Mission Statement

The mission of the Fire Department is to protect life, property and the environment within the City through proactive life safety, community education and emergency service programs utilizing responsible fiscal management, a highly trained workforce, progressive technology and modern equipment. We do this in order to provide a safe and enhanced quality of life for our citizens.

Major 2001/02 Priorities

- Provide ongoing administrative support to ensure that all Department objectives are met.
 - Actively pursue State and Federal grants to enhance and supplement our Operations/Suppression and Training areas.
 - Actively pursue and prosecute arsonists in conjunction with the Riverside Police Department and the Bureau of Alcohol, Tobacco, and Firearms.
 - Administer and expand the Fire F.R.I.E.N.D.S. juvenile intervention program.
 - Coordinate information system needs and programming with the Information Systems Department.
 - Administer and coordinate the maintenance and improvement of all Fire Department facilities in conjunction with the Building Services Division.
 - Enforce fire codes and standards in existing buildings, buildings under construction, storage maintenance, and use of hazardous materials.
- Public Safety
 - More Effective Communication with the Public
 - Economic Development
- Administer the Public Education Program for schools and the general public.
 - Provide emergency response for all types of incidents to the general public.
 - Provide emergency advanced life care through the Paramedic Program.
 - Provide essential and required training to all Department personnel.
 - Operate Channel 53 and the City Bulletin Board.
 - Provide video production support and administration for all requesting City departments.
 - Participate with the County of Riverside in administering the CUPA Program within the City of Riverside

Programs and Program Goals

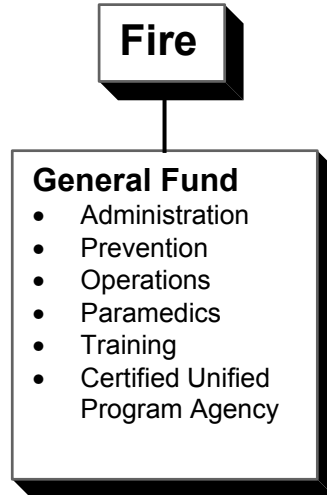
FY 2001/02

Administration: To provide policy direction/leadership/vision, administration and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements. In addition, the goal is to administer the Arson investigation section in order to reduce the incidence of arson within the City of Riverside.

Prevention: To ensure compliance with Fire and Life Safety Codes through fire inspections, plan reviews, special use permits, and public education for the community in order that the incidence of fire will be reduced.

CUPA: To ensure compliance with State law by permitting, inspection, and enforcement for hazardous materials use facilities in order to prevent hazardous material incidents in the Community.

Fire



Description of the Service

The Fire Department consists of six divisions; Administration, Prevention, Operations, Paramedics, CUPA and Training. The Department is comprised of 217.65 FTE's. Major facilities include 13 fire stations strategically placed throughout the City and a fire training tower used in the advanced training of our employees. The Canyon Springs Station is jointly shared with the City of Moreno Valley and is the first in California to be so configured. Special programs within the Fire Department include the Arson Investigation Team which has recently implemented Fire F.R.I.E.N.D.S., a juvenile arson intervention program; Advanced Life Support provided by the Paramedic Program; and the Certified Unified Program Agency program to regulate hazardous materials in cooperation with the County of Riverside. The Fire Department responds to more than 21,000 calls for service annually. The Operations Division staffs and maintains a Federal Urban Search and Rescue Team (California Task Force-6) that provides highly trained rescue personnel and equipment to disaster incidents anywhere in the nation. This is one of eight specialized rescue teams strategically located throughout California.

Programs and Program Goals

Operations: To maintain a state of readiness in order to respond to and mitigate fire, medical, and other emergencies for our residents and the general public in order that they may survive unexpected emergencies.

EMS Services: To provide the public with timely advanced life care procedures when necessary in order to minimize the effect of illness or injury.

Training: To provide ongoing training necessary to attain and maintain a level of proficiency in all areas of firefighting, rescue and fire safety to members of the Fire Department in order that they may safely and effectively mitigate emergency incidents and to comply with State and Federal regulatory requirements.

Fire

Recent Accomplishments

- Hired 48 Firefighter/Paramedics and expect to have a fully-staffed Paramedic complement beginning FY 2001-02.
- Worked closely with the IS Department to replace the Fire Incident Records Management System, which provides and maintains State-required statistical data and data regarding the performance measures.
- Implemented the Tele-Staff personnel staffing system to fill absences on emergency units to reduce the staff time required to fill vacancies due to vacations, holidays, special assignments and other reasons.
- Completed several vegetation mitigation projects on Mt. Rubidoux and in the Santa Ana River bottom reducing the possibility of having repetitive, large-scale fires. Recognized by the Governor's Office of Emergency Services Disaster Assistance Division.
- Launched the Firesetter Regional Intervention Education Network and Delivery System (FIRE F.R.I.E.N.D.S.) aimed at reducing the number of juvenile arson and fire play incidences in the City.
- 92 percent of those responding to the third annual citizen survey rated the services of the Fire Department as "good" or "excellent."
- Implemented a new computer Training Records Program to document all fire training thereby improving efficiency in reporting training hours for reimbursement and meeting OSHA requirements.
- Developed a comprehensive respiratory protection program to comply with OSHA regulations.
- Developed two Multi-Incident Support Trailers to supplement our regular emergency responses.

Fire

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	17,253,224	19,714,668	20,840,736	5.7%
Non-Personnel	2,020,052	1,804,929	1,890,150	4.7%
Special Projects	37,961	450,000	467,985	4.0%
Equipment Outlay	628,691	181,468	244,107	34.5%
<i>Direct Operating</i>	19,939,928	22,151,065	23,442,978	5.8%
Debt Service	0	0	0	---
Capital Outlay	0	393,000	11,000	-97.2%
Charge From Others	984,572	1,926,802	2,286,692	18.7%
<i>Gross Budget</i>	20,924,500	24,470,867	25,740,670	5.2%
Charge To Others	(61,660)	(608,212)	(710,039)	16.7%
Net Budget	20,862,840	23,862,655	25,030,631	4.9%

Expenditure Summary (Net Budget)

Administration	1,505,256	1,673,476	1,935,418	15.7%
Prevention	859,823	768,145	780,674	1.6%
Operations	17,562,195	20,101,451	20,814,393	3.5%
Paramedic Program	177,999	600,000	645,057	7.5%
Training	545,752	498,426	589,648	18.3%
CUPA	211,815	221,157	265,441	20.0%

Expenditure Total	20,862,840	23,862,655	25,030,631	4.9%
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Personnel Summary

Administration	12.00	13.00	12.00	(1.00)
Prevention	10.64	11.64	11.38	(0.26)
Operations	159.00	189.00	189.00	0.00
Paramedic Program	---	---	---	---
Training	5.00	5.00	5.27	0.27
CUPA	2.00	---	---	---

Personnel Total	188.64	218.64	217.65	(0.99)
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Finance

Mission Statement

The mission of the Finance Department is to provide fiduciary control of the City's assets, perform fiscally related services, and provide accurate, timely and useful financial information to support the efficient and effective delivery of municipal services to the City organization and the public.

Major 2001/02 Priorities

- Complete implementation of five new IFAS modules: 1) Netsight; 2) COLD Storage; 3) Laser Forms; 4) Workflow; and 5) Employee Online.
- Issue financial statements in GASB 34 format.
- Initiate and complete bar coding of all utility bills to realize postal cost savings.
- Refinance Community Funded Districts (CFD) with lower interest rates to reduce resident's costs.
- Allocate resources to enhance internal audit functions.
- Finalize electronic publishing to increase productivity and efficiency by printing, copying and finishing printed materials from the desktop.
- Utilize City website for posting and informing general public of public bid opportunities to expand outreach efforts to contractors and vendors.

Programs and Program Goals

FY 2001/02

Administrative Program: To provide policy direction/leadership/vision, administration and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local and other requirements.

Accounting Program: To provide timely and accurate financial services while safeguarding City assets through effective internal controls.

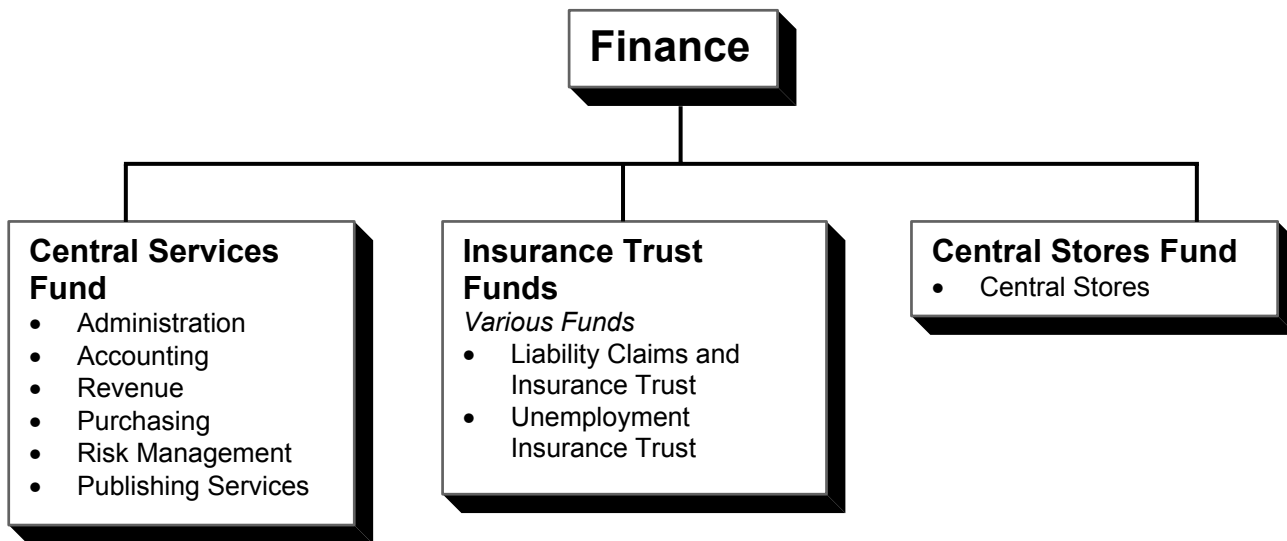
Revenue Program: To provide efficient and effective cash management services, including fiduciary control and revenue enhancement.

Purchasing Program: To provide timely, value-added and cost effective centralized procurement services in support of City departments.

Central Stores Program: To operate a centralized warehouse in a cost effective and efficient manner by maintaining access to adequate inventories of required supplies and materials to support City departments.

Publishing Services Program: To produce high quality printed products and provide mail processing services in an accurate, responsive and cost effective manner to support City departments.

Finance



Description of the Service

The Finance Department is responsible for all financial record keeping and reporting functions required by the City Charter of the Controller and Treasurer, including centralized accounting, investment management, revenue and debt administration, purchasing and risk management.

Recent Accomplishments

- Completed the development of implementation strategy for changes required under the GASB 34 reporting model.
- Enhanced parking control in Downtown area.

Finance

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	3,822,179	3,837,821	4,245,518	10.6%
Non-Personnel	6,250,220	4,696,765	4,770,892	1.6%
Special Projects	92,377	0	0	---
Equipment Outlay	52,814	80,150	108,650	35.6%
<i>Direct Operating</i>	10,217,590	8,614,736	9,125,060	5.9%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	2,172,364	1,881,101	2,039,424	8.4%
<i>Gross Budget</i>	12,389,954	10,495,837	11,164,484	6.4%
Charge To Others	(5,769,481)	(5,539,424)	(6,157,492)	11.2%
Net Budget	6,620,473	4,956,413	5,006,992	1.0%

Expenditure Summary (Gross Budget)				
Administration	1,011,356	1,202,090	1,387,476	15.4%
Accounting	1,612,752	1,577,465	1,652,809	4.8%
Revenue	1,446,177	1,398,374	1,537,938	10.0%
Purchasing	540,383	608,625	692,612	13.8%
Risk Management	355,743	0	0	---
Publishing Services	815,483	752,870	886,657	17.8%
Central Stores	689,652	716,201	878,194	22.6%
Compensation Insurance Trust	3,909,065	0	0	---
Liability Insurance Trust	1,974,829	4,105,097	4,019,708	-2.1%
Unemployment Insurance Trust	34,514	135,115	109,090	-19.3%
Expenditure Total	12,389,954	10,495,837	11,164,484	6.4%

Personnel Summary				
Administration	7.00	11.00	11.00	0.00
Accounting	19.00	19.00	19.00	0.00
Revenue	21.36	21.36	24.86	3.50
Purchasing	7.00	7.00	7.00	0.00
Risk Management	3.00	0.00	0.00	0.00
Publishing Services	6.00	6.00	6.00	0.00
Central Stores	8.00	8.00	8.00	0.00
Compensation Insurance Trust	5.00	0.00	0.00	0.00
Liability Insurance Trust	---	---	---	---
Unemployment Insurance Trust	---	---	---	---
Personnel Total	76.36	72.36	75.86	3.50

Human Resources

Mission Statement

The mission of the Human Resources Dept is to provide professional and effective services for the organization and general public in order that the organization attract, retain, train and motivate a competent workforce. The mission of the Human Resources Dept is also to provide community relations services and coordinate specialized programs for the community in order to more effectively link residents to their local government.

Council Priorities Addressed

- Multicultural Community
- More Effective Communication with the Public

Major 2001/02 Priorities

- Implement the Microfiche Scanning System to more efficiently retrieve, file and maintain employee & volunteer Personnel Records.
- Achieve a 90% overall satisfaction rating for customer service delivery to the public and employees.
- Secure a benefits consultant to evaluate and redesign the City Employee Benefits package.
- Select and implement the new employee benefits plan by the 2001 Open Enrollment.
- Place the City's salary and fringe benefit resolutions on-line.
- Include supplemental forms for specific recruitments on-line.
- Implement a Safety Audit Program.
- Increase the number of youth served in the Job Training Programs.
- Implement a Certificate Program for Supervisors.
- Visit the Corporation Yard once a week to increase accessibility to those employees with questions and concerns related to Workers Compensation.

Programs and Program Goals

FY 2001/02

Administration Program: To provide policy direction/leadership/vision, administration and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements.

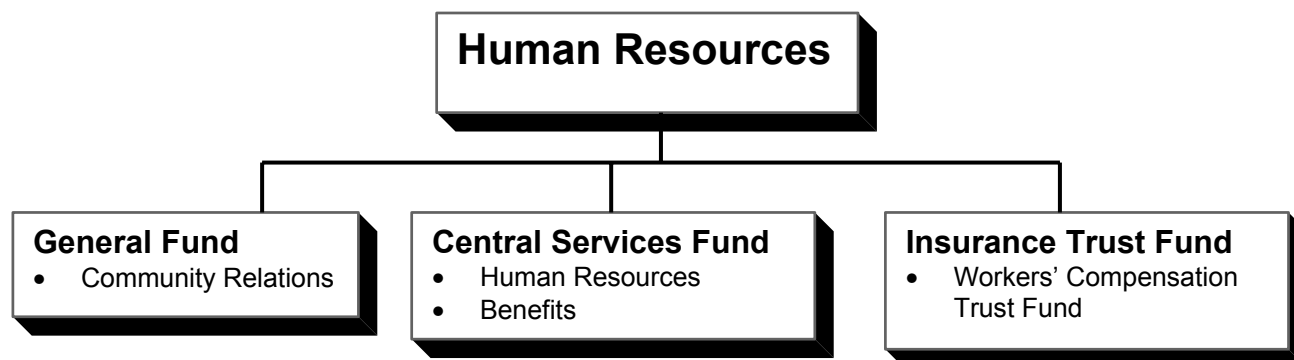
Benefits Program: To administer the City of Riverside benefits plans in a timely, accurate and efficient manner and function as a liaison for current and former employees in order to inform and educate them of available benefits.

Classification & Compensation Program: To provide departmental and city-wide organizational studies and benchmark salary surveys for the organization in order that the City will be a competitive employer based on defined labor markets and have the ability to attract and retain a competent workforce.

Community Relations Program: To provide timely staff support and activity coordination for various boards and commissions in order that community members will have increased awareness in local government activities.

Employee/Employer Relations Program: To negotiate, adopt, and administer agreements between the City and various employee groups/bargaining units and to provide dispute resolution activities from employees and the organization in order to promote effective communication and relations in the workforce.

Human Resources



Description of the Service

The Human Resources Department is responsible for the selection, appointment, advancement and separation of employees; the recognition of efficient employee service; and the provision of a reasonable degree of security for all qualified employees.

Traditional functions administered include benefits administration, compensation, employee relations, employment, equal employment opportunity compliance, safety, training/employee development, and workers compensation.

Additionally, the department administers the Municipal Volunteer Program and special youth job training programs. The Community Relations Division works with other departments, government agencies, community groups, non-profit organizations, commissions and individual citizens to administer cultural and human services programs.

Programs and Program Goals

Recruitment & Selection Program: To attract, test, and certify qualified applicants in compliance with federal, state and local regulations for the organization in order that departments may select high quality employees who will effectively perform City services.

Safety Program: To provide coordination and oversight of state and federally mandated safety and environmental programs for the organization and its employees in order to ensure a safe and healthful work environment.

Training/Development Program: To provide skill, supervisory, professional development and safety training for current and new employees in order that they may maintain and improve their skills thereby increasing departmental effectiveness.

Workers Compensation Program: To provide timely and accurate state mandated workers compensation benefits for eligible injured workers in order to comply with federal, state and local regulations while mitigating costs to the City of Riverside.

Youth Job Training/Career Awareness Programs: To provide job readiness training and career awareness opportunities to Riverside's young people in order that they become exposed to career opportunities and obtain job readiness skills to become employable citizens of Riverside.

Human Resources

Recent Accomplishments

- Implemented a standardized process and format for conducting investigations involving employee complaints related to harassment, discrimination, or employment.
- Conducted comprehensive salary surveys on benchmark classes for General Unit, Public Utilities Field Unit and Public Safety Units for use in negotiations for determining the City's competitiveness in its compensation plans.
- Increased outreach efforts and reduced advertising costs through expanded use of the Internet for attracting qualified applicants.
- Acquired software for administration of performance exams on various software programs for up to 8 candidates simultaneously resulting in greater time efficiency for staff.
- Established a computer training center in Human Resources.
- Increased the number of municipal volunteers hours estimated at 5%, exceeding our performance measure of 2%, resulting in a total of 103,984 hours donated to the City.
- Coordinated the City of Riverside, Service and Educational Training Program (RESET), which provides on the job training and personal development to Riverside's young adults (ages 18-23). This program served 23 youth in 2000.
- Formed the Western Inland Empire Coalition Against Hate.

Human Resources

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Proposed 2001/02	Change
Personnel Services	1,000,797	1,431,481	1,722,811	20.4%
Non-Personnel	408,180	4,722,471	5,337,746	13.0%
Special Projects	91,711	145,870	352,574	141.7%
Equipment Outlay	0	0	5,700	---
<i>Direct Operating</i>	1,500,688	6,299,822	7,418,831	17.8%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	322,536	622,535	694,026	11.5%
<i>Gross Budget</i>	1,823,224	6,922,357	8,112,857	17.2%
Charge To Others	(1,520,149)	(1,929,413)	(2,480,881)	28.6%
Net Budget	303,075	4,992,944	5,631,976	12.8%

Expenditure Summary (Gross Budget)				
Human Resources	1,486,886	1,737,753	2,229,867	28.3%
Community Relations	188,965	336,458	337,847	0.4%
Benefits	0	191,660	251,014	31.0%
Workers Compensation Trust	0	4,656,486	5,294,129	13.7%

Expenditure Total	1,675,851	6,922,357	8,112,857	17.2%
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Personnel Summary				
Human Resources	14.00	14.14	17.14	3.00
Community Relations	2.00	1.90	1.90	0.00
Benefits	0.00	3.00	4.00	1.00
Workers Compensation Trust	0.00	4.00	4.00	0.00

Personnel Total	16.00	23.04	27.04	4.00
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Information Systems

Mission Statement

The mission of the Information Systems Department is to provide current technologically viable information services and support to meet the unique needs of City departments and to provide assistance to customers in their applications of personal computing solutions to facilitate accomplishment of their duties and the goals of the City.

Council Priorities Addressed

- Public Safety
- More Effective Communication with the Public

Major 2001/02 Priorities

- Address system & network vulnerabilities.
- Continue network diagramming & documentation to include updating of I.S. policies.
- Complete Library LAN / WAN upgrades.
- Perform HFS installation.
- Implement Virtual Private Network for secure remote access.
- Increase Police network redundancy.
- Install Water reclamation plant network control system.
- Implement Planning and Building WEB permitting analysis.
- Complete Police Department CAD software study for replacement.
- Carry out Magic Help Desk upgrade and enhancement.
- Complete Life Cycle Management implementation.
- Update Long Range IT Strategic Plan to include departmental needs.
- Implement IFAS upgrades to include Laser forms, Netsight, Imaging and Cold Storage software.
- Coordinate enhanced Disaster Recovery.
- Create enhanced Internet bandwidth control.

Programs and Program Goals

FY 2001/02

Administrative Program: To provide policy direction, leadership/vision, administration and fiscal management to enable the Department to achieve program objectives.

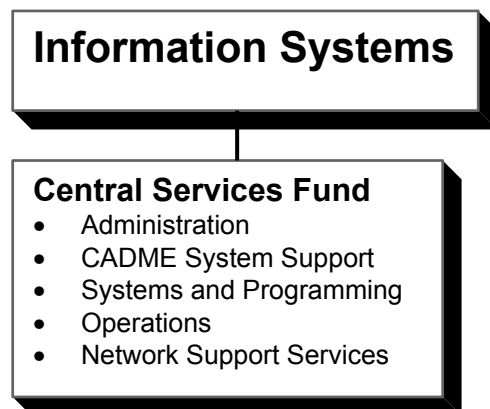
GIS Program: To provide integrated spatial analysis, mapping and spatial data coordination for City departments, their contractors and constituents to meet their GIS application and system integration requirements.

Systems & Programming: To design, develop, implement and support stable, secure and reliable computer applications for City departments in order that they may use these tools to maximize their services to their customers.

Operations Program: To provide a stable, responsive and secure computing environment through various computing systems and services for the City.

Network Support Services: To maintain and upgrade City computer equipment, software and systems to current vendor specifications, respond promptly to and correct problems reported through the City helpdesk enabling employees to deliver services to their customers.

Information Systems



Description of the Service

Administration is responsible for Citywide information systems solutions and long-term strategic technology direction. This focus includes identifying specific opportunities for automation, assisting in preparing requirements, releasing RFP's, evaluating proposals and selecting the best solutions to meet the City's needs.

GIS (CADME) program involves maintaining and operating automated Citywide mapping for access by multiple departments for associated engineering and enterprise activities.

Systems and Programming provides enhancements and maintenance to existing application programs. The program assists user and internal operations with software and procedural enhancements, as well as technical solutions.

Operations is responsible for the data center and daily operations of centralized systems and computer hardware. In addition, the Operations Program ensures the accuracy of input to the central computers, ensures output quality, and ensures that all jobs are scheduled, executed and delivered in a timely manner.

Desk Top, Servers and Network Support Services involves assisting other departments in planning, procuring, and integrating personal computers and related components into the Citywide network. Focus is on the continued development of standards so that compatibility is achieved and data sharing can be accomplished between departments.

Information Systems

Recent Accomplishments

- Began implementation of centralized help desk for all user support.
- Began implementation of Service Level Agreements to report IS performance.
- Created a separate test environment for IFAS to ensure security and availability.
- Parallel position budgeting module implemented for Budget Office.
- RPD Evidence Unit Digital Photography Storage System implemented.
- RPD Imaging Project Software installed and operational.
- RPD Vision RMS upgraded to Version 3.0.
- RPD Aviation Training Facility established.
- RPD Laptop Mobile Data Communications devices deployed.
- Expanded Web-based use of GIS.
- Integrated Hansen for Code with GIS.
- Replaced old Mainframe mailing label system with one using GIS data (used by Code and other departments).
- Planning Department Imaging Software installed.
- Planning Department Backfile scanning of Permits 90% completed.
- Expanded City accessibility on the Web by including forms, Online Municipal Code, and enhanced GIS features, streaming audio/video, and City Clerk On-Line.
- Public Utilities CIS enhancements including Postal Software for postal cost reduction.
- Implemented Fire View GIS Application integrated with Vision RMS.

Information Systems

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	496,606	419,500	455,695	8.6%
Non-Personnel	5,648,946	4,675,165	5,238,071	12.0%
Special Projects	9,980	470,986	482,730	2.5%
Equipment Outlay	346,110	798,740	987,613	23.6%
<i>Direct Operating</i>	6,501,642	6,364,391	7,164,109	12.6%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	952,512	1,015,974	1,417,692	39.5%
<i>Gross Budget</i>	7,454,154	7,380,365	8,581,801	16.3%
Charge To Others	(6,810,691)	(7,380,365)	(8,581,801)	16.3%
Net Budget	643,463	0	0	---

Expenditure Summary (Gross Budget)				
Administration	2,114,429	433,972	428,115	-1.3%
CADME System Support	785,093	1,087,045	805,360	-25.9%
Systems and Programming	693,409	1,018,942	1,141,590	12.0%
Operations	1,744,866	1,876,473	1,787,639	-4.7%
Network Support Services	2,116,357	2,963,933	3,574,037	20.6%
Technology Replacement	0	0	845,060	---

Expenditure Total	7,454,154	7,380,365	8,581,801	16.3%
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Personnel Summary				
Administration	---	---	---	---
CADME System Support	1.00	1.00	1.00	0.00
Systems and Programming	1.00	0.00	0.00	0.00
Operations	4.00	4.00	3.00	(1.00)
Network Support Services	2.00	2.00	3.00	1.00

Personnel Total	8.00	7.00	7.00	0.00
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Library

Mission Statement

The mission of the Riverside Public Library is to provide books and other library resources, promote personal competency in seeking and evaluating information, and present quality programs in a welcoming environment to the residents of the City of Riverside so that they may become productive participants in the literate society.

Council Priorities Addressed

- Improving Neighborhood Livability
- More Effective Communication with the Public

Major 2001/02 Priorities

- Open the Casa Blanca Family Learning Center.
- Identify 750 titles to fulfill unmet needs in the collections.
- Complete 4 community assessments of library needs.
- Increase open hours at Main Library Computer Lab by 25 percent.
- Use local media to inform residents about the library with the aim of expanding service.
- Improve customer service by conducting in-service training for all staff.
- Increase number of children participating in Families for Literacy by 10 percent.

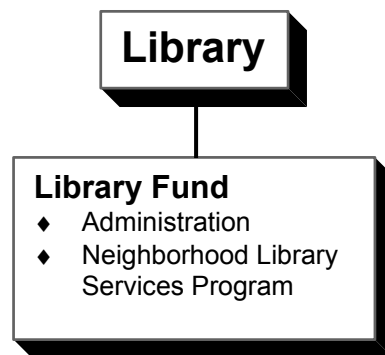
Programs and Program Goals

FY 2001/02

Library Administrative Program: To provide policy direction, administrative support and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local and other requirements.

Neighborhood Library Services Program: To provide library materials, assist library users in seeking and evaluating information, and present quality programs to the residents of the city of Riverside in order that they may enhance their own personal competency and take advantage of lifelong learning opportunities.

Library



Description of the Service

The Riverside Public Library supports the circulation of a collection of 500,000 items to over 250,000 registered borrowers. The Library delivers its services through the Main Library and four neighborhood branches: Casa Blanca, La Sierra, Marcy, and Arlington. In addition, three community computing centers are managed by the Library.

The Literacy program actively recruits volunteer tutors to support adult learners and their young families. Other volunteers deliver library materials to incapacitated adults and registered family child care providers through Home Bound Service. The Library enhances local service with reciprocal borrowing agreements through the Inland Library System and Sirculs, a local intertype library network. Charter membership in Library of California, Tierra del Sol Region, extends reciprocal borrowing to intertype libraries statewide.

Recent Accomplishments

- Completed Technology Plan.
- Completed Master Plan for Library facilities.
- Processed Casa Blanca Branch Library designs through the Planning Commission.
- Library Foundation raised \$100,000 for endowment through Funding the Future campaign.
- Eastside Cybrary Connection recognized as one of 25 exemplary programs nation-wide lessening the Digital Divide.
- Increased participation in summer reading program by 72 percent.
- Hosted 9,643 computer sessions between July and December 2000 at Main Library.
- Distributed 1,600 books to low income parents through Let's Read Program.
- Secured third-year funding for Riverside Local History Resource Center.
- Circulated over 1 million items to 50,000 active borrowers.
- Secured \$500,000 to expand and remodel the La Sierra Branch Library.

Library

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	2,983,708	3,101,948	3,546,383	14.3%
Non-Personnel	1,030,090	958,614	953,791	-0.5%
Special Projects	560,912	0	0	---
Equipment Outlay	65,140	44,900	15,000	-66.6%
<i>Direct Operating</i>	4,639,850	4,105,462	4,515,174	10.0%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	690,999	667,729	791,272	18.5%
<i>Gross Budget</i>	5,330,849	4,773,191	5,306,446	11.2%
Charge To Others	(11,193)	0	0	---
Net Budget	5,319,656	4,773,191	5,306,446	11.2%

Expenditure Summary (Net Budget)				
Administration	775,828	762,560	896,652	17.6%
Neighborhood Services	4,543,828	4,010,631	4,409,794	10.0%

Expenditure Total	5,319,656	4,773,191	5,306,446	11.2%
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Personnel Summary				
Administration	6.50	6.75	7.75	1.00
Neighborhood Services	65.35	67.65	73.15	5.50

Personnel Total	71.85	74.40	80.90	6.50
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Mayor

Mission Statement

The mission of the Mayor's Office is to provide leadership in developing a broad based vision for the City and collaborating with the City Council, City Manager, Department Directors, civic, community, business and education leaders, and citizens in order to build a consensus and craft strategies and programs to achieve that vision.

Description of the Service

The Office of the Mayor is the center of diversified requests for assistance from citizens, businesses, government agencies, private nonprofits, as well as the City Council. The Mayor represents the City at ceremonial and other official affairs. They have continued to facilitate "Safe Streets, Good Jobs, and Great Neighborhoods" by weekly visits to Riverside businesses and a monthly Mayor's Day Out and Mayor's Night Out to each of the City's 26 neighborhood communities. The Office of the Mayor has improved business retention by strengthening Riverside's economic base and working with the Higher Education Business Council in recruiting graduates of our Universities. In addition, the Office of the Mayor is involved in multicultural outreach programs and building relationships with sister cities from other countries.

Major 2001/02 Priorities

- Promote economic development in the City by focusing on the New Economy and hi-tech businesses.
- Revisit the role Riverside's institutions of Higher Education have played in the community during the past decade and determine their roles in the foreseeable future.
- Work with related individuals to begin developing a long-range plan for Parks and Recreation.
- Examine opportunities to expand and upgrade City library facilities.
- Continue to promote Riverside as a Business and Family Friendly City.
- To identify and Intervene with high-risk children early in their lives to reduce crime.
- Increase Riverside's standing as a Smart Community.

Programs and Program Goals

Business Outreach/Visitation & TLC: To help foster a business-friendly climate in Riverside that allows companies to prosper and grow through the TLC lunches and monthly visits by the Mayor's Business Visitation Team to address concerns of businesses and assess short and long-term business needs in the City.

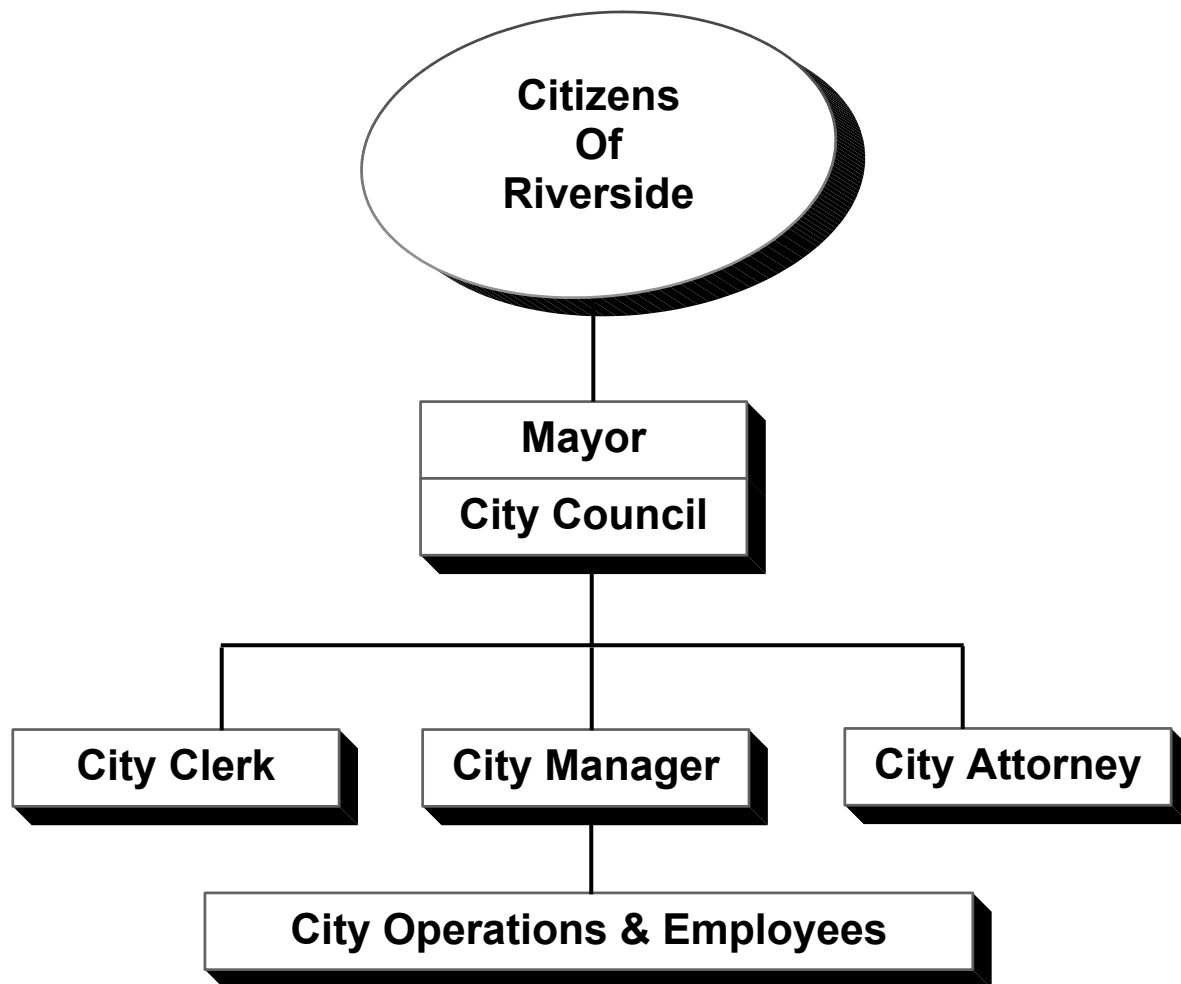
Mayor's Day/Night Out: To reach out to the community by bringing City Hall to Riverside's 26 neighborhoods to listen and respond to citizen concerns thus creating an awareness of city resources available to residents and increasing the visibility and responsiveness of City Hall.

Riverside Community Online: To create a Smart Community by providing residents, businesses, and governmental, educational, cultural, and social organizations access to information through the creation of and access to a highly interactive gateway.

Youth Crime Prevention: To decrease risk factors which lead to delinquency by focusing prevention/intervention efforts on youths zero to ten years old by monitoring City and County efforts and program focused on this goal.

Higher Education Business Council/New Higher Education Paradigm: To maximize the community's use of Riverside's four higher education institutions and determine what strategies, initiatives and partnerships could be put in place, through the New Higher Education Paradigm series, to help make Riverside a center for the New Economy.

Mayor



Recent Accomplishments

- Completed 69th Mayor's Night Out Event, fulfilling a commitment to visiting one of the 26 neighborhoods every month since 1994.
- Visited 21 hi-tech or brand new businesses in the City of Riverside as a part of the Business Visitation Program, continuing a seven-year commitment to this program having visited a total of over 180 visits.
- Worked with the Economic Development Corporation and the Development Department for the retention, expansion, and recruitment of Riverside Businesses.
- Earned the "California Health City" designation from the State of California's Office of Healthy Communities.
- Continued Sister and/or Friendship City relationships with Sendai, Japan, the Gangnam District of Seoul, Korea, Jiangmen, China, Hyderabad, India and Cuautla and Ensenada, Mexico.
- Held a major Youth Crime Prevention Summit from which a Youth Crime Prevention Red Team was formed and then developed a blueprint for the City and County to decrease risk factors leading to delinquency in youths zero to ten years old.

Mayor

Department Summary

	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Budget Summary				
Personnel Services	292,997	332,415	345,876	4.0%
Non-Personnel	37,748	37,124	36,989	-0.4%
Special Projects	9,707	2,500	2,500	0.0%
Equipment Outlay	5,847	0	0	---
<i>Direct Operating</i>	346,299	372,039	385,365	3.6%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	166,482	182,755	200,817	9.9%
<i>Gross Budget</i>	512,781	554,794	586,182	5.7%
Charge To Others	(359,681)	(386,031)	(411,136)	6.5%
Net Budget	153,100	168,763	175,046	3.7%
Expenditure Summary (Gross Budget)				
Mayor	512,781	554,794	586,182	5.7%
Expenditure Total	512,781	554,794	586,182	5.7%
Personnel Summary				
Mayor	4.96	5.51	5.39	(0.12)
Personnel Total	4.96	5.51	5.39	(0.12)

Museum

Mission Statement

The mission of the Riverside Municipal Museum is to collect, conserve, and interpret the natural and cultural history of the Riverside region through artifacts and public programming, for area residents and visitors, in order to educate and build a sense of place for persons of all generations and cultural backgrounds.

Council Priorities Addressed

- Multicultural Community

Major 2001/02 Priorities

- Renovation of existing Anthropology Gallery as an interdisciplinary and interactive exhibition. Updates will include detailed chronology of Native American cultural evolution; life-size diorama of Native American habitation; rock shelter/cave setting illustrating aspects of ceremonial life; and exterior treatment/out door garden illustrating Native American uses of native plant species.
- Perform feasibility study for relocating the Museum annex function to the Corporation Yard Tool Building.
- Expand existing Nature Lab space to accommodate more visitors and school groups to this informal, hands-on nature study setting.
- Coordinate with the Multicultural Council of the RMA the annual "Family Village Festival: A Multicultural Experience," a celebration of Riverside's diversity, which is presented each year to the public free-of-charge.
- Implement Focus On Kidz programming (school programs, afterschool programs, special events, loan kits, multicultural events)

Programs and Program Goals

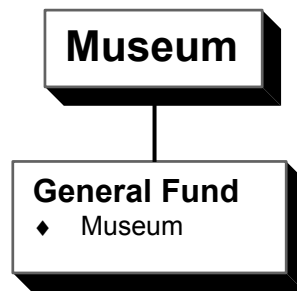
FY 2001/02

Collections Management Program is to provide stewardship of the Museum's valuable and historically significant collections through conservation, acquisitions, and electronic inventory records management services, for the citizens of Riverside and the community, in order to safeguard and document the Museum's holdings for present and future generations.

Education and Public Programming is to provide museum-centered interpretive activities, for Museum audiences of all ages and backgrounds, in order to provide opportunities for learning about the Riverside region through innovative, inclusive, and relevant programming.

Exhibits Program is to provide historically accurate, inclusive, interesting, and interdisciplinary exhibits utilizing the Museum's collections, at the downtown site, Heritage House, the Museum's website, and other offsite venues, for residents and visitors of all ages and backgrounds, in order that they may have opportunity to view the rich and varied holdings of the Riverside Municipal Museum.

Museum



Description of the Service

The Museum Department provides stewardship for two National Historic Register buildings and an artifact collection of 75,000 objects, representing the natural and cultural history of the Riverside region.

A wide variety of services are provided, including: a free public museum featuring long-term and temporary exhibits in the areas of anthropology, history, and natural history; Heritage House, a restored Victorian mansion representative of Riverside's affluent citrus growing community of the 1890's; Nature Lab, an informal, hands-on, natural science learning center; Museum website featuring on-line exhibits and related topics of interest; reference services in the general fields of history, anthropology, life science, earth science and botany; an educational outreach program to serve Riverside schools, service groups, clubs, and shut-ins; and collaboration with other cultural institutions through the Riverside Downtown Museums Consortium, and the Riverside Museum Associates Multicultural Council.

The Museum interprets diversity via strategic commitment to collecting, preserving, and exhibiting artifacts and stories of under-represented communities of ethnicity and color.

Recent Accomplishments

- Awarded a \$112,500 General Operating Support grant from the Institute of Museums and Library Services (IMLS). This grant provides national recognition for museums that have the highest approval of their peers. Funds will be used to complete the computer database of the museum collections; provide seismic stabilization of objects at Heritage House; and advance the Museum/school district partnership.
- In partnership with Riverside Public Library, received unprecedented third-year grant funding from the California State Library in the amount of \$99,000 for the Riverside Local History Resource Center (RLHRC).
- Participated in the IMLS Museum Assessment Program through a guided self-study and intensive on-site peer review by museum professionals in order to evaluate current practices and establish priorities for improving Museum services to the community.
- Exhibited the Museum's renovated paleontology exhibit "Prehistoric Riverside", which brought before the public for the first time collections of fossil specimens of extinct animals and plants that had been excavated from sites in and around the city. Research in preparation for the exhibit shed new light on a long-treasured Museum diorama, pinpointing the exact locale used by an artist in the 1950s to create a convincing view of the panoply of prehistoric life in the region.
- Awarded \$20,000 from the South Coast Air Quality Management District Children's Museum Initiative No. 8 for funding of Fall 2002 children's programming on air pollution.
- Received supplemental budget appropriation of \$146,046 for Focus on Kidz. This will provide increased staff and expanded children's programming, including school programs, afterschool programs, special school events, Nature Lab, loan kits, and multicultural special events.

Museum

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	680,802	699,099	786,734	12.5%
Non-Personnel	152,758	120,107	120,857	0.6%
Special Projects	6,567	6,000	6,000	0.0%
Equipment Outlay	9,042	0	3,500	---
<i>Direct Operating</i>	849,169	825,206	917,091	11.1%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	136,386	127,770	238,911	87.0%
<i>Gross Budget</i>	985,555	952,976	1,156,002	21.3%
Charge To Others	(634)	0	0	---
Net Budget	984,921	952,976	1,156,002	21.3%

Expenditure Summary (Net Budget)				
Museum	984,921	952,976	1,156,002	10.0%

Expenditure Total	984,921	952,976	1,156,002	21.3%
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Personnel Summary				
Museum	12.70	12.71	13.71	1.00

Personnel Total	12.70	12.71	13.71	1.00
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Non-Departmental

Purpose

The Non-Departmental budget represents activities which normally cannot be classified under a specific department. As a general rule, these activities represent contractual services or obligations incurred by the City Council, the Electorate, or required by City Charter.

Description of the Service

FY 2001/02

Animal Regulation provides funds for the City's animal control contract with the County of Riverside (Department of Environmental Health, Division of Animal Control Services) for enforcement of City ordinances relating to animal control and licensing of dogs. A portion of this function is financed from dog license revenues. Additional income is generated from pet adoptions, shelter fees and fines levied for leash law and other animal control ordinance violations. This program includes field and shelter services and a dog license canvassing effort. For FY 2001/02 funds have been added to cover the City's share of costs related to facility improvements in the front counter at the shelter (\$12,500).

Auditorium and Convention Facilities provides for the successful operation of the Municipal Auditorium and the Convention Center. The budget includes funds for Municipal Auditorium utility costs; utility repayment for Renew Real Properties; Convention Center improvements; Municipal Auditorium improvements; and minor repairs for the Convention Center. An appropriation (\$50,000) for this latter purpose was made in September 2000. Debt Service reflects a payment on advance (payment 5 of 10) for improvements made to the Convention Center/Ben Lewis Hall.

Promotion and Publicity provides funds that are expended through contractual arrangement with the Greater Riverside Chambers of Commerce and for other economic development activities. The Chambers of Commerce continues to oversee several programs, including Graffiti Removal/Riverside Against Taggers (charged to Public Works), Keep Riverside Clean and Beautiful (charged to Public Works), the Community Calendar, and Special Projects.

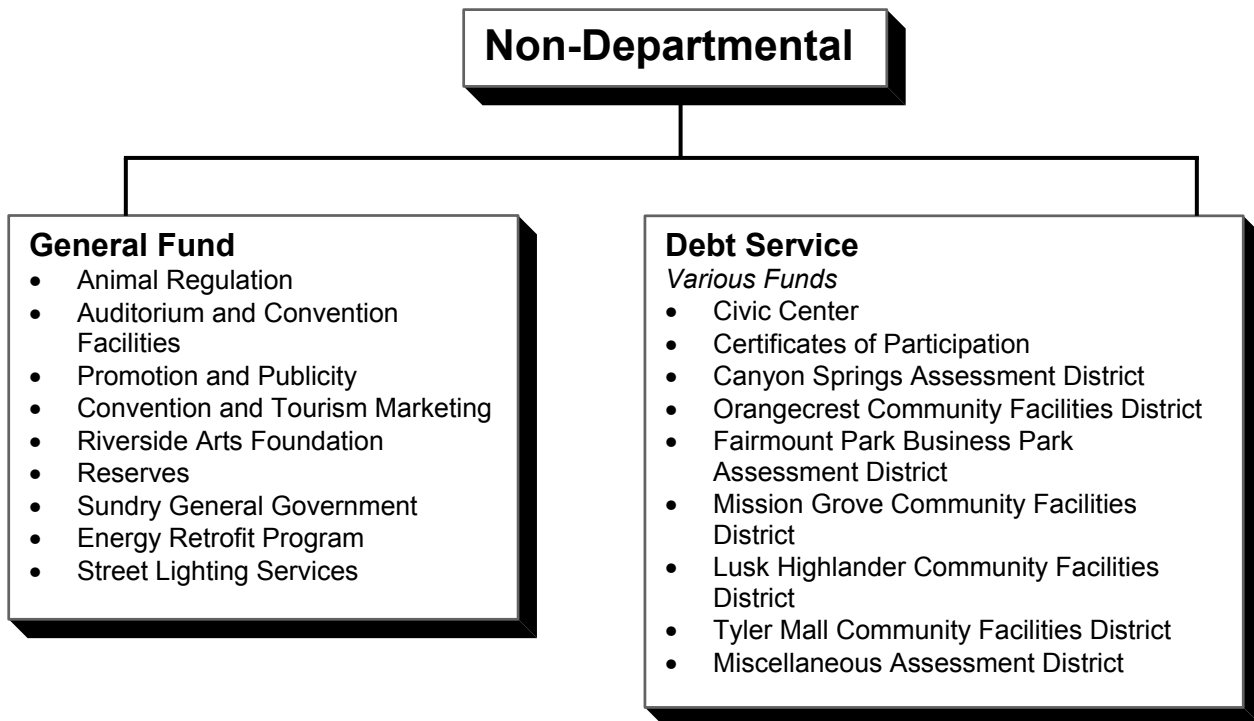
Funds are also budgeted for the Metro Riverside International Trade Center (MRITC), Riverside Community On-Line (RCOL), Riverside Downtown Partnership, and Business District Enhancements, which includes the Holiday Festival of Lights.

The Development Department charges this budget to support the following projects: Marketing Riverside, designed to attract and retain businesses; the citywide Neighborhood Improvement Program; the Economic Development Guidance program, which targets the technology industry and workforce; other Chamber of Commerce economic development activities; the Inland Empire Economic Partnership; and the Small Business Development Center.

Convention and Tourism Marketing separates the marketing and tourism function from the maintenance of the Convention Center and Municipal Auditorium facilities and also provides funds for other tourism activities. The budget consists of support for the Convention Center Marketing contract; Orange Blossom Festival; Tourism Marketing and Promotion; the Visitor Center; and the Mission Inn Museum. In FY 2000/01 an appropriation (\$125,000) was approved to recompense the management of the Convention Center.

Funding for the Convention Center Marketing Contract has increased by fifteen percent for FY 2001/02, which means that revenue from the Transient Occupancy Tax (TOT) increased during 2000.

Non-Departmental



The City of Riverside provides support for the arts through the intermediary of the **Riverside Arts Foundation**. The Foundation assists cultural arts organizations through grants, technical assistance, state and local partnership programs, and other joint programs. As in FY 2000/01, funds (\$140,000) for distribution to local arts organizations have been included in the budget. The Riverside Arts Foundation was recently awarded a new arts education initiative grant from the California Arts Council.

Reserves provide funds for unanticipated needs that may materialize during the fiscal year and for special assistance to economic development projects. For FY 2001/02, funds are earmarked for the Contingency Reserve (\$500,000) and the Economic Development Reserve (\$107,000).

Sundry General Government includes miscellaneous budgetary items, which although deal with everyday governmental matters, may not necessarily fit into a particular department's scope.

- * Funds are budgeted in Professional Services to cover contract costs for the Representative-in-Washington (40 percent of which is charged to Public Utilities/Electric Fund) and Representative-in-Sacramento services. Periodicals and dues that reach a broader audience are also included here. This item increases in FY 2001/02 due to both incremental rate increases and the inclusion of fees
- * (\$83,000) for the Local Agency Formation Commission for Riverside County (LAFCO) per the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Non-Departmental

Sundry General Government, cont'd

The Equipment Outlay expense reflects a full year's debt service for the Tyler Mall Parking Structure, which is offset by incremental sales tax revenue.

The category Special Projects includes the Weekend Work Program, the Riverside Community Flower Show, and Mock Trial program.

Sundry General Government also supports nine development agreements:

- Market Place (ongoing)
- Wal-Mart Canyon Springs (year 7 of 20)
- Sam's Club Canyon Springs (year 7 of 20)
- Magnolia and 91 Freeway (year 1 of 6)
- University Village (year 6 of 20)
- Auto Center Drive Mercedes (year 1 of 6)
- BMW Relocation (year 1 of 6)
- Auto Center Assessment District (year 3 of 26)
- Contingency

Energy Retrofit Program. In 1996, the City embarked upon an energy conservation retrofit program that is comprised of several phases. Phase I addressed the Central Library which saw a 50 percent savings in its energy bill. Since then, the City has retrofitted City Hall, the Convention Center, Branch Libraries, Fire Stations, Poe Building, Transportation Center, some parts of the Water Quality Control Plant, and traffic signals throughout the City.

In FY 2001/02 the City entered Phase IV of the Program, which consisted of retrofitting Police Department facilities at Orange and Lincoln Streets and the Aviation Center; various Park and Recreation facilities; the Airport, Municipal Auditorium, and Corporate Yard; and additional work at the Water Quality Control Plant and Convention Center.

Most of the costs associated with this program will be offset by a guaranteed energy savings over a ten-year period.

Street Lighting Services provides for general street lighting throughout the City, including areas served by Riverside Public Utilities, Southern California Edison, and CalTrans (freeway access ramps). These costs are increasing in FY 2001/02 due to service area expansion. Street lighting costs are mostly recovered through the City's Street Light Assessment District.

Non-Departmental / Debt Service

Purpose

Debt Service provides funds for repayment of the City's special revenue bonded indebtedness. This includes lease-purchase payments on City Hall and Raincross Square, payment of the Riverside Municipal Improvement Corporation's Certificates of Participation, and debt service payments on various Assessment and Community Facility Districts.

Descriptions

FY 2001/02

Civic Center (101)

This budget provides for the annual lease-purchase rental payments on City Hall and Raincross Square. The net budget reflects the impact of the cost allocation plan which charges the City Hall lease payment to the Central Services Fund for distribution to all City Hall occupants.

The City Hall annual lease obligation (ending in 2002/03) is \$1,008,600, less an interest earning credit of \$110,000, resulting in a net payment of \$898,600. The Raincross Square annual lease obligation was paid off in 2000/01.

Certificates of Participation (390)

This fund provides for annual debt service payments on outstanding certificates of participation issued through the Riverside Municipal Improvements Corporation. The debt service funds are provided by the General Fund (101).

Canyon Springs Assessment District (350)

This fund provides for the annual debt service payments on the Canyon Springs Assessment District bonds. Annual assessments that are levied on the property within the district, and collected with property taxes, provide funds for the debt service. Assessments will be levied until the bonds mature in 2011. The 2001/02 assessments will be year 14 of 23.

Orangecrest Community Facilities District (351)

This fund provides for the annual debt service for the Orangecrest Community Facilities District 86-1 bonds. Annual special taxes which are levied on the property within the district, and collected with property taxes, provide funds for the debt service. Special taxes will be levied until the bonds mature in 2016. The 2001/02 special taxes will be year 15 of 29.

Fairmont Business Park Assessment Dist. (340)

This fund provides for the annual debt service for the Fairmont Business Park Assessment District bonds. Annual assessments that are levied on the property within the district, and collected with property taxes, provide the funds for the debt service. Assessments will be levied until the bonds mature in 2003. The 2001/02 assessments will be year 19 of 20.

Miscellaneous Assessment Districts (341)

This fund provides for the annual debt service for the Sycamore Canyon Business Park Assessment District bonds, the Auto Center Assessment District, and miscellaneous administration expenses of all Assessment and Community Facilities Districts. The Sycamore Canyon Business Park Assessment District assessments will be levied until the bonds mature in 2012. The 2001/02 assessments will be year 11 of 21. The Auto Center Assessment District assessments will be levied until the bonds mature in 2012. The 2001/02 assessments will be year 3 of 25.

Non-Departmental / Debt Service

Mission Grove Community Facilities District (352)

This fund provides for the annual debt service for the Mission Grove Area of Community Facilities District 86-1 bonds. Annual special taxes that are levied on the property within the district, and collected with property taxes, provide the funds for the debt service. Special taxes will be levied until the bonds mature in 2009. The 2001/02 special taxes will be year 13 of 20.

Lusk Highlander Community Facilities Dist. (353)

This fund provides for the annual debt service for the Lusk/Highlander Community Facilities District 90-1 bonds. Annual special taxes that are levied on the property within the district, and collected with property taxes, provide the funds for the debt service. Special taxes will be levied until the bonds mature in 2016. The 2001/02 special taxes will be year 10 of 24.

Tyler Mall Community Facilities District (355)

This fund provides for the annual debt service on the Tyler Mall Community Facilities District 90-2 bonds. Annual special taxes that are levied on the property within the district, and collected with property taxes, provide the funds for the debt service. Special taxes will be levied until the bonds mature in 2011. The 2001/02 special taxes will be year 10 of 19.

Non-Departmental

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	0	0	0	---
Non-Personnel	7,587,840	7,276,615	6,793,954	-6.6%
Special Projects	10,752,720	4,514,070	4,749,828	5.2%
Equipment Outlay	1,943,835	1,561,882	2,012,155	28.8%
<i>Direct Operating</i>	20,284,395	13,352,567	13,555,937	1.5%
Debt Service	22,115,016	10,174,331	10,211,271	0.4%
Capital Outlay	31,201	0	0	---
Charge From Others	845,102	1,076,947	1,585,953	47.3%
<i>Gross Budget</i>	43,275,714	24,603,845	25,353,161	3.0%
Charge To Others	(1,217,572)	(1,262,648)	(2,053,577)	62.6%
Net Budget	42,058,142	23,341,197	23,299,584	-0.2%

Expenditure Summary (Net Budget)				
Animal Regulations	1,299,602	1,557,461	1,574,603	1.1%
Auditorium and Convention Facilities	534,897	649,598	640,779	-1.4%
Promotion and Publicity	357,360	663,051	1,168,891	76.3%
Convention and Tourism Marketing	952,652	1,114,913	1,413,743	26.8%
Riverside Arts Foundation	162,859	244,471	243,934	-0.2%
Reserves	250,010	907,000	837,000	-7.7%
Sundry General Government	4,035,181	3,224,190	3,337,333	3.5%
Energy Retrofit Program	808,382	600,880	270,544	-55.0%
Street Lighting Service	3,400,102	3,349,427	3,570,967	6.6%
Debt Service	22,366,724	11,030,206	10,241,790	-7.1%
Assessment District Projects	7,855,372	0	---	---
Social and Cultural Services	35,000	0	0	---
Expenditure Total	42,058,141	23,341,197	23,299,584	-0.2%

Personnel Summary				
Animal Regulations	---	---	---	---
Social and Cultural Services	---	---	---	---
Auditorium and Convention Facilities	---	---	---	---
Promotion and Publicity	---	---	---	---
Convention and Tourism Marketing	---	---	---	---
Riverside Arts Foundation	---	---	---	---
Reserves	---	---	---	---
Sundry General Government	---	---	---	---
Energy Retrofit Program	---	---	---	---
Street Lighting Service	---	---	---	---
Debt Service	---	---	---	---
Personnel Total	---	---	---	---

Non-Departmental / Riverside Arts Council

Summary

Activity	Expenditures 2000/01	Other Sources 2000/01	City Funding	
			2000/01	2001/02
Program Administration	52,100	52,100	0	0
City Arts Grants	140,000	0	140,000	140,000
CAP Grants*	19,800	18,875	925	925
City Arts Grants Administration	9,500	1,000	8,500	8,500
Technical Assistance**	23,000	5,950	17,050	17,050
Calif. State Summer School for the Arts	1,450	1,000	450	450
Community Projects***	12,500	2,500	10,000	10,000
Fundraising & Activities Events	16,000	12,000	4,000	4,000
Brown Bag Concert Series				0
Arts & Minds / Arts Education	50,000	45,000	5,000	5,000
Grant writing/Marketing/Membership	55,360	22,000	33,360	33,360
Non-Personnel Expenses	28,000	13,000	15,000	15,000
Activity Total	407,710	173,425	234,285	234,285

* RAC raises additional CAP Grants in FY 2000/01 which are awarded in FY 2001/02.

These Funds are placed in a restricted fund balance which is not represented in this summary.

** Technical Assistance includes: workshops and individual consultations with artists and arts organizations, publication of the monthly arts calendar in the Press-Enterprise and direct staff services to the City.

*** Community Projects include: First Sundays, Orange Blossom Festival, Art Fest, various Library projects, concerts and public art projects.

The City Arts Grants Program for FY 2001/02 is summarized below:

Organization	****	City Funding	
		2000/01	2001/02
Riverside Art Museum		40,000	42,000
Riverside County Philharmonic		40,000	43,000
California's Riverside Ballet		15,000	13,500
Riverside Dickens Festival		10,000	12,000
Ballet Folklorico de Riverside		10,000	10,000
Riverside Concert Band		3,000	2,000
Riverside Master Chorale		5,000	3,000
Inland Harmony Express		3,000	3,000
Riverside Community Players		14,000	7,000
Riverside Community Arts Association		0	4,500
Unprogrammed Funds		0	0
Administration and Technical Support		8,500	8,500
Total City Support		148,500	148,500

**** The City Arts Grants Program is funded by the City of Riverside with the agreement that the Riverside Arts Council will maintain all operations of the program.

Non-Departmental

Sundry Summary

Non-Personnel Expense Detail	Budget 2000/01	Approved 2001/02	Change
421000 SERVICES - PROFESSIONAL, TECHNICAL & OTHER			
Representative-in-Washington Annual Contract	64,800	68,400	5.6%
Reimbursements	2,500	2,500	0.0%
Representative-in-Sacramento Annual Contract	60,000	60,000	0.0%
Reimbursements	2,000	2,000	0.0%
Total	129,300	132,900	2.8%
425200 PERIODICALS AND DUES			
League of California Cities	19,499	21,272	9.1%
Inland Empire Division	100	100	0.0%
National League of Cities	10,182	10,589	4.0%
Southern California Association of Governments	11,015	10,516	-4.5%
U.S. Conference of Mayors	6,765	6,900	2.0%
Japan-American Conference	100	200	100.0%
U.S./Mexico Affiliation Association	150	150	0.0%
Town Affiliation Association (Sister Cities)	600	600	0.0%
Western Riverside Council of Governments (WRCOG)	37,400	39,270	5.0%
Local Agency Formation Commission for Riverside County (LAFCO)	0	81,516	---
Unanticipated Dues Increases	2,189	2,189	0.0%
Total	88,000	173,302	96.9%

Non-Departmental / Debt Service

Division Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	0	0	0	---
Non-Personnel	2,278,358	1,871,600	1,046,600	-44.1%
Special Projects	7,596,289	0	0	---
Equipment Outlay	0	0	0	---
<i>Direct Operating</i>	9,874,647	1,871,600	1,046,600	-44.1%
Debt Service	21,160,286	9,971,253	10,008,193	0.4%
Capital Outlay	0	0	0	---
Charge From Others	105,762	105,953	105,597	-0.3%
<i>Gross Budget</i>	31,140,695	11,948,806	11,160,390	-6.6%
Charge To Others	(918,599)	(918,600)	(918,600)	0.0%
Net Budget	30,222,096	11,030,206	10,241,790	-7.1%

Expenditure Summary (Net Budget)

Civic Center	825,000	825,000	0	---
Certificates of Participation	8,852,186	892,950	893,805	0.1%
Canyon Springs Assessment Dist.	2,754,447	2,755,002	2,752,741	-0.1%
Orangethrest Comm. Facilities Dist.	1,679,587	1,680,017	1,678,436	-0.1%
Fairmount Business Park Assess. Dist.	70,027	85,431	89,955	5.3%
Mission Grove Comm. Facilities Dist.	798,175	801,517	797,124	-0.5%
Lusk Highlander Comm. Facilities Dist.	1,790,389	1,829,272	1,863,966	1.9%
Tyler Mall Comm. Facilities Dist.	1,064,018	1,205,001	1,210,000	0.4%
Miscellaneous Assessment Districts	4,532,895	956,016	955,763	0.0%
Assessment District Projects	7,855,372	0	0	---
Expenditure Total	30,222,096	11,030,206	10,241,790	-7.1%

Personnel Summary

Civic Center	---	---	---	---
Certificates of Participation	---	---	---	---
Canyon Springs Assessment Dist.	---	---	---	---
Orangethrest Comm. Facilities Dist.	---	---	---	---
Fairmount Business Park Assess. Dist.	---	---	---	---
Mission Grove Comm. Facilities Dist.	---	---	---	---
Lusk Highlander Comm. Facilities Dist.	---	---	---	---
Tyler Mall Comm. Facilities Dist.	---	---	---	---
Miscellaneous Assessment Districts	---	---	---	---
Personnel Total	---	---	---	---

Police

Mission Statement

The mission of the Riverside Police Department is to provide high quality police service through timely responses to calls for service, capably investigating crimes, diligently apprehending criminals, and providing innovative and effective crime prevention strategies through diverse police-community partnerships that promote safer neighborhoods, businesses, schools and parks for all the citizens of Riverside.

Council Priorities Addressed

- Public Safety
- Improving Neighborhood Livability
- More Effective Communication with the Public

Major 2001/02 Priorities

- Implementation of the State of California Attorney General's Settlement Agreement actions.
- Development of a comprehensive 1 - 3 - 5 year Strategic Plan.
- Implementation of one Safe Parks Program in each area command of the city.
- Finalize and introduce the first Semi-Annual Traffic Stop Data Report.
- Complete the reorganization of the Riverside Police Department.
- Expansion of the Problem Oriented Policing (POP) Team.

Programs and Program Goals

FY 2001/02

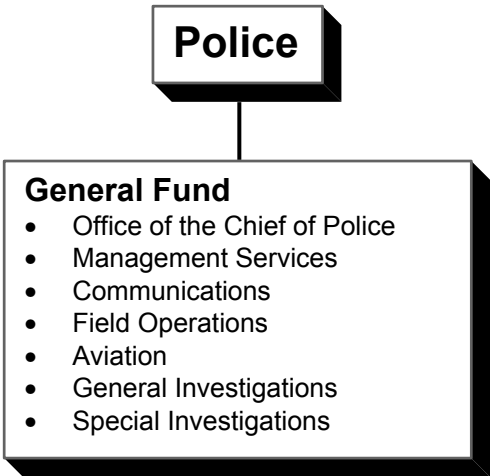
Police Administration: To provide policy direction, administrative support and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements.

Management Services: To provide Records Management, Fleet Management, Crime Analysis, Facilities Management, and Technical Support for the department and citizens of Riverside in order to meet mandated reporting requirements and to maximize the achievement of departmental outcomes.

Communications Center: To receive and effectively triage Police, Fire and Medical responses and related calls, for all the citizens of Riverside, in order to initiate timely public safety responses.

Field Operations: To provide timely response to calls for service, diligently enforce statutes, and promote diverse police-community partnerships that treat all persons with dignity and respect in order to reduce crime and provide a safe environment for living, working and playing.

Police



Programs and Program Goals

Aviation: To provide aerial helicopter support for police activities, fire, and emergency services which supplement ground forces and assists in the interdiction and apprehension of criminals and provides support for other life saving efforts.

General Investigations: To conduct follow-up investigations to help solve crimes, apprehend offenders, identify crime patterns, and initiate crime prevention and suppression strategies for all persons living in or visiting the City of Riverside in order that we may be safe in our homes, neighborhoods, schools and parks.

Special Investigations: To conduct pro-active policing initiatives, which are designed to deter and apprehend offenders of gang, prostitution, and drug crimes, to render safe explosives and clandestine labs encountered, and to provide innovative programs and strategies for at-risk youth for all the citizens of Riverside in order that we may be safe in our homes, neighborhoods, school and parks.

Police

Description of the Service

Office of the Chief of Police includes Department Administration which provides policy and leadership direction. The Office also includes Financial Management, Personnel and Training, Court Services, Internal Affairs, Media Relations, and a special task force that coordinates the implementation of the State Attorney General's Settlement Agreement. The responsibilities of the Office of the Chief of Police include: total administration of the department; budget preparation and administration; grant management; internal audits; investigation of all misconduct; coordination with the new Community Police Review Commission (CPRC); management and preparation of civil litigation matters; risk management, labor relations, training, recruitment and background investigations; and oversight for automation and special projects.

Management Services includes administrative and technical system support for the department, records management, property and evidence control, vehicle procurement and maintenance, general facilities maintenance, crime analysis, asset inventory, alarm enforcement, data entry, front counter police services, and the telephone report writing unit.

Communications Bureau answers all 9-1-1 emergency telephone calls in the city. All emergency requests for police, fire and medical aid are routed through the Bureau. Incoming calls are evaluated and appropriate units and personnel are dispatched as required. Additional services include processing all Graffiti calls and maintenance of all radio communications equipment.

Field Operations is the largest division of the Police Department. It is responsible for the following: first police response to emergencies; perform preliminary investigations and provide basic police patrol services; inform and educate civic and neighborhood groups on safety and crime prevention; provide on-duty availability of canine units for searches and assistance in detecting the location of suspects, missing persons, evidence or contraband; deploy Bicycle Patrol Unit to perform routine patrol duties; administration of the Police Cadet Program, the Police Reserve Team, the Special Weapons and Tactics (SWAT) team, Traffic Enforcement (Motorcycle Patrol), Accident Investigation, Parking Control, Problem Oriented Policing (POP), School Crossing Guards, Emergency Operations Center (EOC), and coordination and management of the Volunteer Program. Additionally, Field Operations provides limited police services at seven area storefronts throughout the city, the Galleria at Tyler, and provides cooperative law enforcement services for the University Neighborhood Enhancement Team (UNET).

Aviation Unit provides support for ground operations in observing, preventing and interdicting criminal activity and recovering of stolen vehicles. Provides traffic surveillance and control, and aerial support for vehicle pursuits. Provides back-up assistance, tactical team insertions and extractions, VIP protection, search and rescue, fire spotting and direct fire suppression by aerial application of water on non-structural fires.

General Investigations is responsible for conducting follow-up criminal investigations and preparing those cases for prosecution. Jurisdiction includes Crimes Against Persons, Robberies, Property Crimes, Sexual Assault/Child Abuse and Domestic Violence, Economic Crimes, Schools Resource Officers (SRO), Youth Resource Officers (YRO), and Evidence Identification Unit

Special Investigations conducts investigations of cases involving organizations and individuals involved in drugs. Other major duties include: preparing cases for prosecution by the District Attorney; investigation of individuals and organizations involved in illegal drugs and controlled substances; drug trafficking affecting this jurisdiction; vice activities; criminal intelligence gathering to include gangs; dissemination of intelligence information; public official and dignitary protection; Explosive Ordinance Detail; preliminary asset forfeiture activities; and Program Management for Project Bridge. This Division also provides assistance to several drug task forces.

Police

Recent Accomplishments

- Completed negotiation with the State Attorney General leading to the settlement and stipulated judgement.
- Implemented 1-866-TAG-FREE in September 2000 for reporting graffiti.
- Sought out and received a \$1 million COPS Technology Grant through Congressman Calvert for further implementation of the mobile data computers.
- Began implementation of the Healthy Students/Safe Schools program – placed four Youth Resource Officers in Wellness Centers.
- Sought out and received nearly \$800,000 in additional federal and state grant funds to continue and expand Project Bridge, the youth gang intervention/prevention program.
- Registered 743 Sexual Offenders (15.5% increase from 1999).
- Began implementation of the new Document Imaging System (Laserfiche) to begin scanning operations within Records.
- Set up a Crime Analysis Office at the Lincoln Facility to provide on-site support to Field Operations.
- Completed the Computer Training Room at the Aviation Facility with funds from both a federal COPS grant and police asset forfeiture monies.
- Received a \$200,000 State Technology Grant that was used to help modify the Lincoln Roll Call Room with state of the art communications and video equipment.
- Implemented the new Vision Records Management System (RMS)
- First year of demographic data for traffic stops has been collected and a preliminary report was drafted.
- Phase One of the reorganization completed. 24 hour Lt Watch Commanders are now in place.
- The Sexual Assault/Child Abuse Unit obtained overdue DNA registration of all known sex registrants living with the city. The Riverside Police Department is now one of the few agencies in the State that has complied with this new law.
- The University Corridor Task Force helped reduce crime at various locations along University Avenue.
- Implemented Operation Safe Park at six parks within the city.
- Established a Citizen's Advisory Group that meets monthly with the Chief.
- 148 Apartment complexes completed Phase III for Crime Free Multi Housing.

Police

Department Summary

	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Budget Summary				
Personnel Services	35,772,207	35,119,576	42,442,743	20.9%
Non-Personnel	7,473,920	6,326,382	6,210,750	-1.8%
Special Projects	1,132,296	453,779	469,683	3.5%
Equipment Outlay	2,678,610	1,673,353	1,693,112	1.2%
<i>Direct Operating</i>	47,057,033	43,573,090	50,816,288	16.6%
Debt Service	0	0	0	---
Capital Outlay	59,099	0	0	---
Charge From Others	2,919,788	3,455,669	4,317,786	24.9%
<i>Gross Budget</i>	50,035,920	47,028,759	55,134,074	17.2%
Charge To Others	(561,340)	(178,000)	(178,000)	0.0%
Net Budget	49,474,580	46,850,759	54,956,074	17.3%
Expenditure Summary (Net Budget)				
Office of the Chief of Police	4,449,916	4,228,530	4,906,303	16.0%
Management Services	7,435,069	7,216,309	7,833,677	8.6%
Public Safety Communications	3,768,426	3,232,027	3,519,313	8.9%
Field Operations	20,530,798	21,101,866	26,074,540	23.6%
Aviation Unit	1,630,239	1,662,032	1,814,890	9.2%
General Investigations	6,169,772	5,843,047	6,807,210	16.5%
Special Investigations	3,458,475	3,335,012	3,513,117	5.3%
COPS in Schools Grant	50,041	231,936	487,024	110.0%
Crime Bill Grant (Sum)	355,434	0	0	---
Alcohol Beverage Control Grant	97,014	0	0	---
Juvenile Justice Grant	473,087	0	0	---
Drug Abuse Enforcement Grant	118,531	0	0	---
Asset Forfeiture (Sum)	937,778	0	0	---
Expenditure Total	49,474,580	46,850,759	54,956,074	17.3%
Personnel Summary				
Office of the Chief of Police	34.75	34.75	33.75	(1.00)
Management Services	51.00	54.00	55.00	1.00
Public Safety Communications	42.00	42.00	43.00	1.00
Field Operations	303.20	304.90	317.90	13.00
Aviation Unit	9.00	9.00	9.00	0.00
General Investigations	61.00	61.00	62.00	1.00
Special Investigations	34.00	35.00	34.00	(1.00)
COPS in Schools Grant	0.00	4.00	6.00	2.00
Personnel Total	534.95	544.65	560.65	16.00

Police

Department Summary

		Proposed
Special Events		2001/02
Police / Field Operations (3115000-413320)		
4th of July - Norte Vista High School		3,500
4th of July - Sports Complex		3,000
Airport Open House		6,500
Black History Month Festival		1,200
Black History Month Parade		2,600
Cinco De Mayo Parade		2,000
Cinco De Mayo Fiesta		1,200
Lester Oaks Parade		1,800
North High School Homecoming Parade		300
Poly High School Homecoming Parade		250
Ramona High School Parade		300
Villegas Park Festival		3,300
Unspecified Programs		7,050
Total		33,000

Planning

Mission Statement

The mission of the Planning Department is to provide timely and accurate planning and building services to the general public and development professionals while guiding the overall development vision of the City to protect and enhance the area's natural and man-made environment, its economic base, and its neighborhoods.

Council Priorities Addressed

- Improving Neighborhood Livability
- Economic Development

Major 2001/02 Priorities

- Adopt Downtown Specific Plan.
- Implement state-of-the-art-automated permit tracking system.
- Prepare scope of work and commence Magnolia Avenue Corridor land use and zoning study.
- Improve development review and plan check processes.
- Update University Community Plan in conjunction with the University of California, Riverside.
- Rewrite City Zoning Code and Subdivision Ordinance.
- Commence comprehensive update of General Plan.
- Continue to achieve customer service goals for processing plans, issuing permits, and completing inspections.

Programs and Program Goals

FY 2001/02

Special Projects/General Plan Program: To help citizens and decision makers formulate and implement the City's vision for a balanced, natural, cultural, and built environment through the development and maintenance of the General Plan.

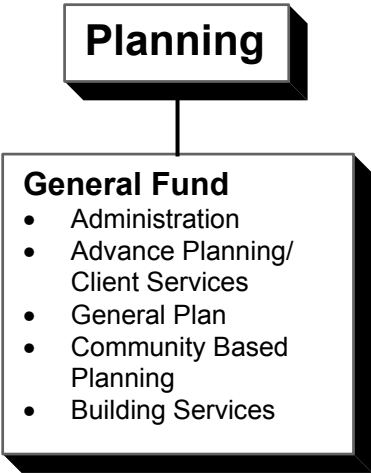
Historic Preservation Program: To document and preserve the City's prehistoric, historic, and cultural resources.

Development Review Program: To provide guidance and direction in the review of development proposals to assure conformance with the General Plan and Zoning Code.

Planning Division/Plan Check Coordination Program: To coordinate the timely processing of building plans throughout city government and assure conformance with its plans, codes, and review processes for the health, safety and general welfare of the public.

Public Information Program: To provide accurate, timely, and customer oriented assistance to the public regarding the City's planning related plans, ordinances, and procedures to help them achieve their development goals within the framework of the City's vision.

Planning



Programs and Program Goals

Administrative Program: To provide policy direction, leadership, vision, administration and fiscal management to enable the department to achieve program outcomes while complying with federal, state, local and other requirements.

Building and Safety Division Building Inspection Program: To provide timely inspections of construction activities for builders and consumers in order that they may be assured that the built environment meets established standards and that construction progress is not unnecessarily hampered.

Building Plan Review Program: To provide technical review of construction plans for architects, engineers, designers, property owners, and builders in order that they may be assured that their plans are drawn to reflect established standards and are approved for permit issuance in a timely manner.

Building and Safety Division Building Permit Issuance Program: To issue and archive building permits and provide permit related information to the general public in order that they may receive building permits and information in a timely manner and be assured that the records of their construction project will be properly archived.

Planning

Description of the Service

The Planning Department's activities are guided by state laws and such documents as the General Plan, Zoning Code, Subdivision Ordinance, Cultural Preservation Ordinance, specific plans, community plans and environmental impact documents. The Planning Department is responsible for the preparation and administration of all these documents.

The Department uses these documents along with its professional planning experience to advise the City's decision makers on such matters as General Plan amendments, annexations, rezonings, variances, conditional use permits, planned residential development permits, land divisions, design review cases, ordinance amendments, and historic preservation matters.

Boards and commissions supported by the Planning Department include the Planning Commission, Design Review Board, Cultural Heritage Board, and several ad hoc planning committees.

The Planning Department coordinates and monitors the entire City plan check process. It is also responsible for the administration of the building, electrical, housing, and plumbing codes, including the issuance of permits and field inspections of construction work for compliance with applicable codes.

The Department is also responsible for its computer systems. Using IS staff paid through the Planning Department's budget, the Department administers its computer network, Sierra building permit system, word processing system, and the Planning portion of CADME.

Recent Accomplishments

- Completed Housing Element.
- Implemented imaging system.
- Completed Magnolia Avenue/Market Corridor Study.
- Ongoing streamlining of development review processes.
- Adopted the Arlington Community Plan.
- Continued to achieve customer service goals for processing plans, issuing permits, and completing inspections.

Planning

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	2,902,437	3,204,227	3,670,982	14.6%
Non-Personnel	287,372	363,537	533,480	46.7%
Special Projects	46,348	0	300,000	---
Equipment Outlay	25,231	0	0	---
<i>Direct Operating</i>	3,261,388	3,567,764	4,504,462	26.3%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	1,271,304	1,368,590	1,535,258	12.2%
<i>Gross Budget</i>	4,532,692	4,936,354	6,039,720	22.4%
Charge To Others	(24,347)	(69,310)	(78,045)	12.6%
Net Budget	4,508,345	4,867,044	5,961,675	22.5%

Expenditure Summary (Net Budget)

Administration	1,174,379	1,186,855	1,802,921	51.9%
Advance Planning / Client Services	847,464	742,966	1,019,185	37.2%
General Plan	108,070	174,228	92,229	-47.1%
Community Based Planning	1,028,758	1,279,874	1,430,445	11.8%
Building Services	1,349,674	1,483,121	1,616,895	9.0%

Expenditure Total	4,508,345	4,867,044	5,961,675	22.5%
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Personnel Summary

Administration	4.00	3.50	5.50	2.00
Advance Planning / Client Services	10.50	10.50	12.50	2.00
General Plan	1.00	2.00	1.00	(1.00)
Community Based Planning	11.00	13.00	12.00	(1.00)
Building Services	17.00	18.00	19.00	1.00

Personnel Total	43.50	47.00	50.00	3.00
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Park and Recreation

Mission Statement

The Park and Recreation Department will provide innovative recreational experiences and social enrichment opportunities, and continue to address the changing needs for people of all ages and cultures, in a variety of safe and attractive parks, landscapes, and facilities.

Council Priorities Addressed

- Improving Neighborhood Livability
- Public Safety
- Economic Development

Major 2001/02 Priorities

- Establish consultant services for design work for 15 playground refurbishment projects.
- Develop and implement a renovation program for over-utilized turf areas.
- Install an additional 40 concrete picnic tables and slabs in various locations of the City.
- Increase the annual street tree trimming cycle from 15,000 to 25,000 street trees.
- Remove and replace 275 diseased or undesirable street trees.
- Implement Safe Parks program.
- Improve the Aquatics Program by expanding programming to include Recreation Swim Teams at 5 pools and implementing more rigid criteria and testing measurements for Aquatics personnel.
- Develop a mobile recreation program for neighborhood parks and identified neighborhoods.
- Complete renovation of Dales Center in historic White Park, which will include a new senior activity room, Park and Recreation Department administrative offices, and Police Department Store Front.

Programs and Program Goals

FY 2001/02

Administration: To provide policy direction, administrative support and fiscal management to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements.

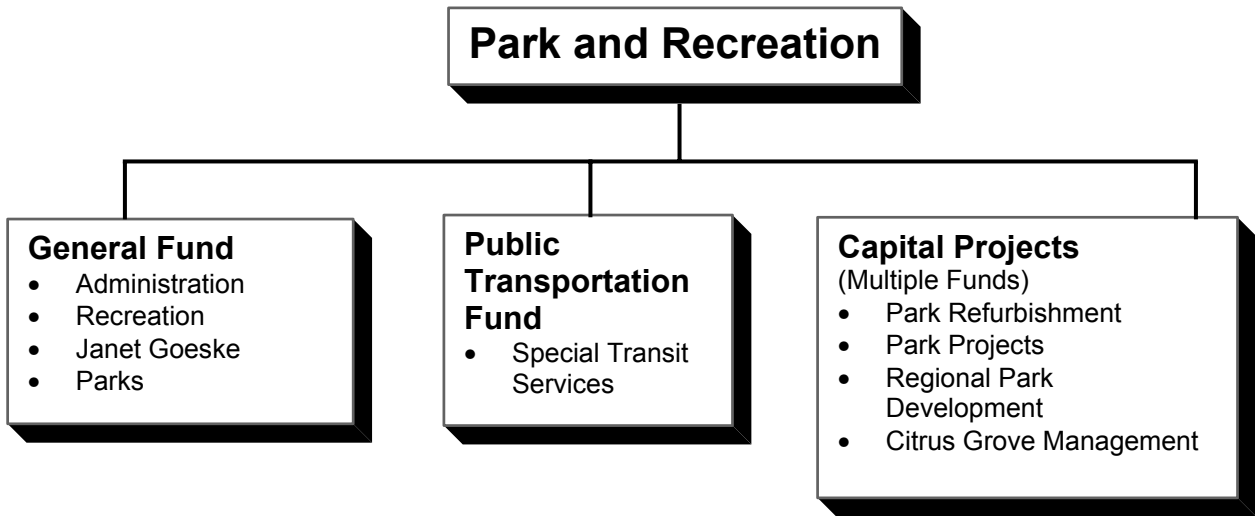
Recreation: To provide social, recreational and educational programs for people of all ages, cultures and ability in order that they may continue to enrich their lives, improve self-pride, and develop physical skills, in an environment conducive to fun and fulfillment.

Parks: To provide a variety of safe, attractive parks, landscapes and facilities for the general public, in order to facilitate the provision of quality recreation and leisure services, and to protect open space and the urban forest in the City of Riverside.

Planning and Design: To provide park planning, design and construction contract administration, project construction inspection, review of all public landscapes, and inspection for all public right-of-way landscape development in order to provide safe and attractive parks, landscapes and facilities.

Special Transportation: To provide reliable, affordable and safe transportation for senior and handicapped passengers in order that they may retain their mobility and independence.

Park and Recreation



Description of the Service

The Park and Recreation Department is comprised of approximately 365 full-time, part-time and seasonal employees in Administration, Recreation, Special Transportation, Parks, and Planning & Design programs.

In addition to fiscal and personnel management, the Administration Division is responsible for managing 17 maintenance contracts totaling approximately \$1.5 million, ranging from a security and fire alarm contract of \$1,000, to a landscape maintenance contract of \$328,000. In addition, Administration is responsible for oversight of the Special Transportation program, which transports over 12,000 senior and handicapped passengers per month, and has a fleet of 20 minivans.

The Recreation Division provides a full complement of recreational programs and contract classes. The Aquatics program offers recreational swimming and lessons at 9 City and High School pools. In addition, 236 teams and over 2,700 players compete in the Youth Sports program, and the Adult Sports program boasts over 500 teams with over 7,000 players. Eight community centers and 1 senior center offer a fun and safe environment for a host of activities for both youth and adults. Over 40 contract classes specifically designed for youth, and over 25 adult contract classes occur at these centers. However, facilities at U.C.R., the Riverside Sports Complex and various local business locations are utilized as well. The Recreation Division has partnered with Riverside and Alvord Unified School Districts to provide the recreational component for the PRIME Time After School program at 9 school sites, with a potential of expanding to 36 sites and 2,700 students.

The Parks Division is responsible for the maintenance of parks, facilities, street trees and sportsfields. The parks system is comprised of 51 parks totaling 2,500 acres, and over 300 linear miles of medians and reverse frontages. Riverside’s urban forest is home to over 100,000 street trees, and over 30,000 park trees. The Parks Division provides sportsfield preparation for 915 established youth teams in Riverside, involving approximately 12,000 youth.

Park and Recreation

Capital Projects

The Planning and Design program, responsible for the planning, design and construction of an assortment of capital improvement projects, recently completed projects totaling \$4.6 million. Currently underway are capital improvement projects with a total valuation of over \$15 million. Included in projects underway is the renovation of the historic White Park, Riverside's oldest, which was developed in 1889. In addition, approximately \$7 million will be spent to refurbish aging parks and facilities.

Recent Accomplishments

- Completed construction of tot lot at Lincoln Park, official opening held in September 2000.
- Completed construction of Orange Terrace Community Park, official opening held in November 2000.
- Completed construction of Villegas Park pool, official opening held in June 2000.
- Increased ratings of citizen satisfaction with park and recreation programs by 10%.
- Completed Reid Park Playground in December 2000.
- Completed first year of PRIME Time After School Program at 9 middle schools.
- Received approval and funding for the creation of a year-round Aquatics Program.
- Reduced the street tree trimming cycle from 12 to 6 years.
- Continued to upgrade landscape maintenance contract specifications for reverse frontages, medians and neighborhood parks.
- Received approval for the addition of 2 full-time Park Planners to meet the increased development demand.

Park and Recreation

Park and Recreation

Department Summary

	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Budget Summary				
Personnel Services	6,302,711	6,705,753	7,684,562	14.6%
Non-Personnel	5,492,955	6,607,378	6,646,492	0.6%
Special Projects	509,693	226,571	226,571	0.0%
Equipment Outlay	91,236	262,448	325,354	24.0%
<i>Direct Operating</i>	12,396,595	13,802,150	14,882,979	7.8%
Debt Service	65,106	85,000	0	---
Capital Outlay	2,684,761	2,870,000	2,097,770	-26.9%
Charge From Others	1,408,483	1,464,509	2,219,583	51.6%
<i>Gross Budget</i>	16,554,945	18,221,659	19,200,332	5.4%
Charge To Others	(384,435)	(388,297)	(490,757)	26.4%
Net Budget	16,170,510	17,833,362	18,709,575	4.9%
Expenditure Summary (Net Budget)				
Administration	1,525,407	1,616,298	1,849,221	14.4%
Plan and Design	1,125	0	0	---
Recreation	3,000,275	3,108,593	3,807,500	22.5%
Janet Goeske	236,191	234,857	237,180	1.0%
Parks	7,196,356	8,292,350	8,956,702	8.0%
Capital Improvements	2,892,616	2,955,000	2,097,770	-29.0%
Citrus Grove Management	0	0	0	---
Special Transit Services	1,318,540	1,626,264	1,761,202	8.3%
Expenditure Total	16,170,510	17,833,362	18,709,575	4.9%
Personnel Summary				
Administration	16.19	17.40	19.94	2.54
Recreation	73.90	77.17	85.68	8.51
Janet Goeske	---	---	---	---
Parks	52.32	53.72	54.21	0.49
Capital Improvements	---	---	---	---
Citrus Grove Management	---	---	---	---
Special Transit Services	29.56	29.68	28.49	(1.19)
Personnel Total	171.97	177.97	188.32	10.35

Public Utilities

Mission Statement

Riverside Public Utilities is committed to the highest quality water and electric services at the lowest possible rates to benefit the community.

Council Priorities Addressed

- Public Safety
- Economic Development
- Improving Neighborhood Livability
- More Effective Communication with the Public

Major 2001/02 Priorities

- Reorganize Electric Utility to better align divisions and help attain City Council priorities and goals.
- Install internal generation facilities within City limits.
- Research and develop strategies to reduce the impact of rolling blackouts to the City's customers.
- Continue ongoing efforts to complete the Lockheed water project.
- Continue construction on the pipeline replacement program.
- Install additional treatment for DBCP, a carcinogenic soil fumigant.
- Continue ongoing efforts to achieve goal of "non-detect at the tap".

Description of the Service

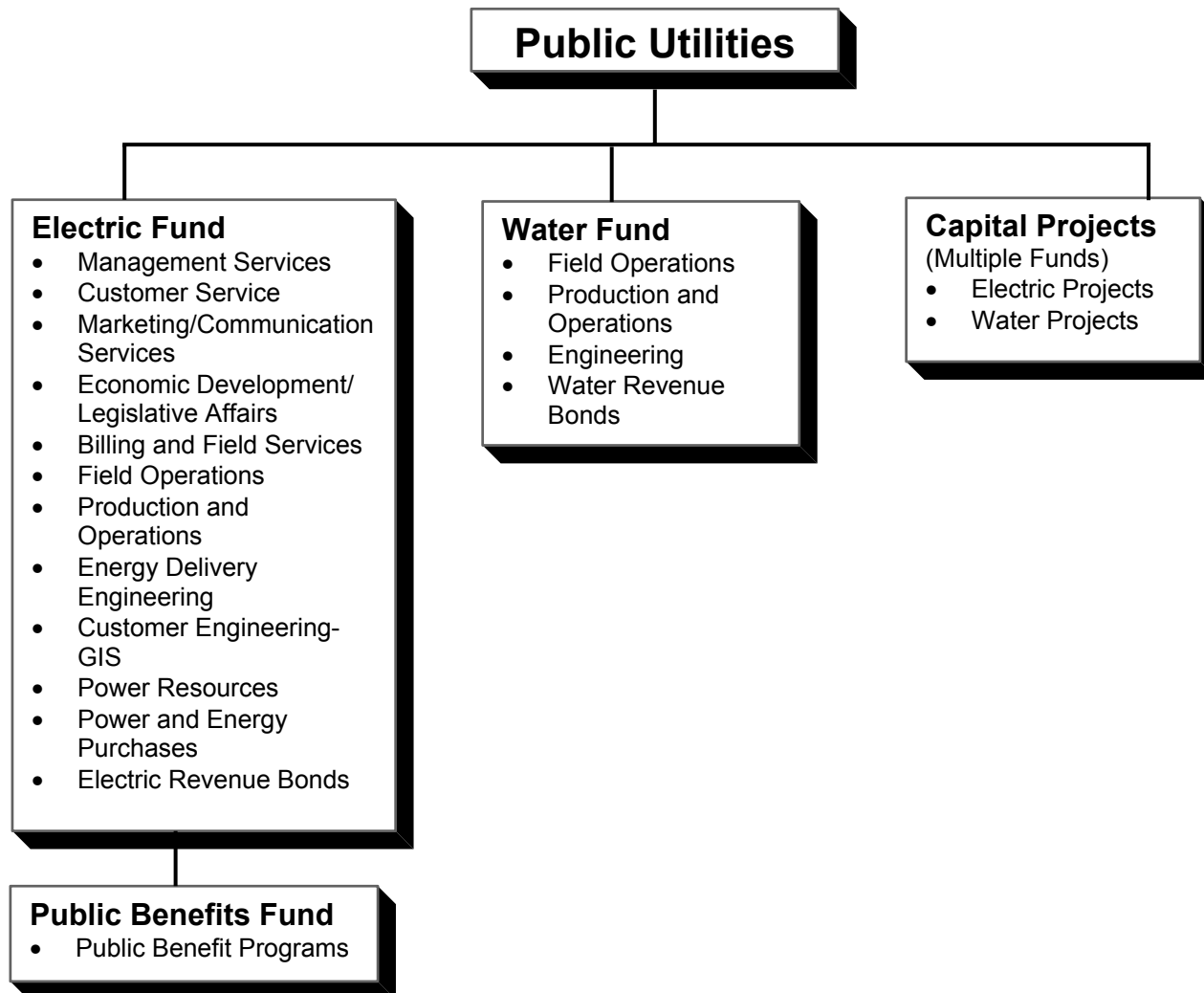
Electric

Electric Utility includes those activities necessary to serve the Utility's various customer groups with electricity. Riverside Public Utilities provided electric service to over 93,000 customers, with a service area population of approximately 260,000, encompassing over 78 square miles. Riverside Public Utilities owns, maintains and operates 89.8 circuit miles of transmission lines, 1,067.4 circuit miles of distribution lines, and 14 substations.

The Electric Utility contributes 9 percent of operating revenue dollars to the City's General Fund. For fiscal year ended June 30, 2001, this amounted to over \$14 million. This money is essential for providing needed public services, such as library books, street repair, park maintenance, and increased public safety.

The Electric Utility is acting competitively, with a sharper focus on customers, while maintaining a financially sound utility. The Electric Department is targeting efforts to reduce consumption, and is developing strategies to minimize the impact of rolling blackouts to our customers.

Public Utilities



Description of the Service

Water

The Water Utility is responsible for providing adequate water supplies for commercial/industrial, residential and irrigation use to its customers at the lowest possible cost. This includes assuring continued access to low cost water resources while maintaining the quality of the current water supply and the reliability of the water distribution system.

The Water Department services 58,000 customers, with a service area population of approximately 260,000, encompassing over 76 square miles. The Water Department maintains its own distribution system, which contains 906 miles of pipeline ranging from 1" to 72" in diameter, 47 domestic wells, 16 active reservoirs (with a capacity over 100 million gallons) and 12 miles of canals.

The Water Department contributes 11.5 percent of operating revenues to the City's General Fund. For fiscal year ended June 30, 2001, this will be almost \$3 million. This money is essential for providing needed public services, such as library books, street repair, park maintenance, and increased public safety.

Public Utilities

Programs and Program Goals

FY 2001/02

Electric

Management Services Administrative Program: To provide policy direction/leadership/vision, and administrative support, fiscal management and technical computer support to enable the Department to achieve program outcomes while complying with federal, state, local, and other requirements.

Customer Service Division: To receive and respond to City of Riverside customer requests and inquiries in order to provide prompt, courteous, and professional services.

Utility Billing Section: To efficiently process service orders, journal entries and billing exceptions in order to reduce the rate of rejected billings and contribute to the overall effectiveness of the Division.

Collections/Credit Program: To minimize the City's exposure to bad debt, thereby protecting the City's assets, by effectively reviewing customer creditworthiness, successfully collecting on unpaid accounts, and administering sound credit and collection policies for the City of Riverside.

Field Services/Meter Reading Program: To maximize the efficiency of the City's Utility by initiating and terminating electric and water services; verifying billing accuracy; resolving billing issues, such as non-payment, and administering the City's energy diversion policies.

Electric Field Program: To respond to customer emergency calls within 2 hours and to operate, maintain, and construct electric transmission and distribution systems for electric customers and others within our service territory in order that they will receive safe and reliable electric service.

Marketing/Communications Program: To provide public communications, education, marketing and administrative services to Riverside Public Utilities customers and other City departments in order to improve customer relations, promote loyalty and increase customer satisfaction.

Programs and Services Section: To administer the Public Benefits Charge to fund programs which provide public benefits to Riverside's electric residential customers in order to provide programs which otherwise may not be available during the transition to a competitive market place.

Economic Development/Legislative Affairs Program: To provide economic development rate electric service agreements, economic development presentations and incentives, and public benefits to non-residential electric customers in order to promote new electric revenues through business attraction and expansion, while providing new jobs and increased revenues to the city.

Public Utilities

Programs and Program Goals

Electric Operations & Production Program: To respond to utility emergency calls, and to operate, maintain and construct utility systems for our utility customers and others within our service territory in order to provide safe and reliable utility services.

Energy Delivery Engineering Program: To provide timely engineering and planning services for Geographic Information System users, City-network communication users, substation construction forces and Transmission and Distribution Electrical Engineering in order to provide safe and reliable energy.

Customer Engineering—GIS Program: To provide design and project coordination services for the construction, upgrade, and operation of the Riverside Electric Utility system facilities servicing the residents and businesses in the City of Riverside in order to provide safe and reliable energy.

Power Resources Program: To provide reliable and economic power supply for Riverside's customers in order to maximize the Departments savings and thereby help minimize the power costs for Riverside's customers.

Water

Water Field Operations Program: To provide for the maintenance and construction of the City's Municipal Water System in order that our customers have a safe, reliable, and efficient water system.

Water Engineering Program: To provide water system planning, engineering, resource management, development services, and administrative support to water utility customers and other divisions in order to support the Utility's infrastructure expansion and replacement needs.

Water Production and Operations Program: To provide the highest quality and quantity of water that meets or exceeds all State and Federal mandated guidelines for the customers of the City Water Division in order that they may receive adequate water for human consumption.

Recent Accomplishments

- Maintained Moody's A1 rating with a stable outlook for the Electric Revenue Bonds.
- Expanded Customer Service Center hours.
- Continued efforts on the pipeline replacement program.
- Since implementing the Employee Safety program, achieved longest record of continuous days without a "lost-time accident".

Department Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	25,266,262	26,439,595	28,540,337	7.9%
Non-Personnel	143,437,681	139,967,462	195,516,019	39.7%
Special Projects	1,392,745	4,190,877	5,107,633	21.9%
Equipment Outlay	876,258	1,263,902	1,611,183	27.5%
<i>Direct Operating</i>	170,972,946	171,861,836	230,775,172	34.3%
Debt Service	22,625,204	24,099,833	24,174,126	0.3%
Capital Outlay	15,779,407	29,286,000	34,419,600	17.5%
Charge From Others	9,167,443	10,030,899	10,981,390	9.5%
<i>Gross Budget</i>	218,545,000	235,278,568	300,350,288	27.7%
Charge To Others	(9,572,360)	(9,878,946)	(10,707,442)	8.4%
Net Budget	208,972,640	225,399,622	289,642,846	28.5%

Expenditure Summary (Net Budget)				
Electric Utility	179,365,093	180,364,657	239,757,319	32.9%
Water Utility	29,607,548	45,034,965	49,885,527	10.8%

Expenditure Total	208,972,641	225,399,622	289,642,846	28.5%
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Personnel Summary				
Electric Utility	276.60	280.60	282.60	2.00
Water Utility	121.00	122.00	123.00	1.00

Personnel Total	397.60	402.60	405.60	3.00
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Public Utilities / Electric (510 and 511)

Division Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	18,086,912	18,703,163	20,184,694	7.9%
Non-Personnel	135,081,924	130,607,214	185,570,394	42.1%
Special Projects	1,364,486	4,155,877	4,917,633	18.3%
Equipment Outlay	444,791	774,373	1,136,352	46.7%
<i>Direct Operating</i>	154,978,113	154,240,627	211,809,073	37.3%
Debt Service	17,279,140	17,280,476	17,225,896	-0.3%
Capital Outlay	9,574,342	10,950,000	12,959,600	18.4%
Charge From Others	4,840,430	5,272,500	5,870,192	11.3%
<i>Gross Budget</i>	186,672,025	187,743,603	247,864,761	32.0%
Charge To Others	(7,306,932)	(7,378,946)	(8,107,442)	9.9%
Net Budget	179,365,093	180,364,657	239,757,319	32.9%

Expenditure Summary (Net Budget)				
Management Services	1,446,287	1,700,890	2,348,573	38.1%
Utility Billing	2,150,038	2,266,310	1,924,481	-15.1%
Field Services	1,450,281	1,497,087	1,949,696	30.2%
Customer Service	2,346,727	2,410,564	2,341,034	-2.9%
Marketing Service	891,582	908,026	845,619	-6.9%
Economic Development and Legislative Affairs	0	677,495	473,735	-30.1%
Production and Operations	3,772,695	4,162,380	4,244,685	2.0%
Field Operations	4,626,771	5,194,564	6,503,310	25.2%
Energy Delivery Engineering	1,108,296	1,197,496	1,695,269	41.6%
Customer Engineering - GIS	1,677,846	1,837,309	1,373,973	-25.2%
Power Generation	2,861,793	2,830,455	2,913,591	2.9%
Power and Energy Production	128,617,271	122,915,000	177,398,000	44.3%
Electric Bonds	16,984,220	16,993,836	16,920,959	-0.4%
Capital Improvements	9,574,342	10,950,000	12,959,600	18.4%
Public Benefit	1,856,944	4,823,245	5,864,794	21.6%
Expenditure Total	179,365,093	180,364,657	239,757,319	32.9%

Personnel Summary				
Management Services	18.00	18.00	22.00	4.00
Utility Billing	14.00	14.00	14.00	0.00
Field Services	34.75	35.75	40.75	5.00
Customer Service	42.45	42.45	37.45	(5.00)
Marketing Service	12.00	5.00	5.50	0.50
Economic Development and Legislative Affairs	0.00	8.00	4.00	(4.00)
Production and Operations	38.00	38.00	39.00	1.00
Field Operations	55.00	55.00	54.00	(1.00)
Energy Delivery Engineering	16.00	18.00	21.00	3.00
Customer Engineering - GIS	21.00	22.00	17.00	(5.00)
Power Generation	19.00	20.00	17.00	(3.00)
Public Benefit	6.40	7.40	10.90	3.50
Personnel Total	276.60	283.60	282.60	(1.00)

Division Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	7,179,350	7,736,432	8,355,643	8.0%
Non-Personnel	8,355,757	9,360,248	9,945,625	6.3%
Special Projects	28,259	35,000	190,000	442.9%
Equipment Outlay	431,467	489,529	474,831	-3.0%
<i>Direct Operating</i>	15,994,833	17,621,209	18,966,099	7.6%
Debt Service	5,346,064	6,819,357	6,948,230	1.9%
Capital Outlay	6,205,065	18,336,000	21,460,000	17.0%
Charge From Others	4,327,013	4,758,399	5,111,198	7.4%
<i>Gross Budget</i>	31,872,975	47,534,965	52,485,527	10.4%
Charge To Others	(2,265,428)	(2,500,000)	(2,600,000)	4.0%
Net Budget	29,607,547	45,034,965	49,885,527	10.8%

Expenditure Summary (Net Budget)				
Production and Operations	7,350,625	7,880,788	8,534,503	8.3%
Field Operations	4,841,640	4,925,213	5,533,008	12.3%
Engineering	4,632,530	5,745,461	5,995,966	4.4%
Debt Service	6,577,688	8,147,503	8,362,050	2.6%
Capital Improvements	6,205,065	18,336,000	21,460,000	17.0%

Expenditure Total	29,607,548	45,034,965	49,885,527	10.8%
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Personnel Summary				
Production and Operations	25.00	25.00	25.00	0.00
Field Operations	68.00	68.00	69.00	1.00
Engineering	28.00	29.00	29.00	0.00

Personnel Total	121.00	122.00	123.00	1.00
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Public Works

Mission Statement

The Public Works Department enhances the quality of life for city residents by operating and maintaining the city's street, wastewater, storm drain, and refuse systems and providing code enforcement in the most effective, efficient and responsible manner.

Major 2001/02 Priorities

- Implement same-day automated refuse collection throughout the City by August 2001 for both City and private collection areas.
- Complete implementation of the Arlington Avenue traffic signal interconnect by January 2002.
- Complete installation of 18 traffic signals for the School Safety Program by February 2002.
- Achieve full automation of the weed abatement program by spring of 2002.
- Increase proactive code enforcement by 10 percent.
- Slurry seal 30 miles of City streets.
- Clean all catch basins four times a year.
- Respond to all bee calls within 24 hours.
- Remove all graffiti within 48 hours of notification.
- Complete construction of Secondary System Upgrade to increase treatment and energy efficiency and capacity.
- Completed Solids Handling Upgrade to improve treatment efficiency and to comply with State and Federal regulations.
- Begin Master Plan process for Collection Interceptors to aid in the planning of future development by determining future upgrade or construction needs.
- Enlarge Wood Road Pump Station to increase capacity needed to handle the new development in the area.

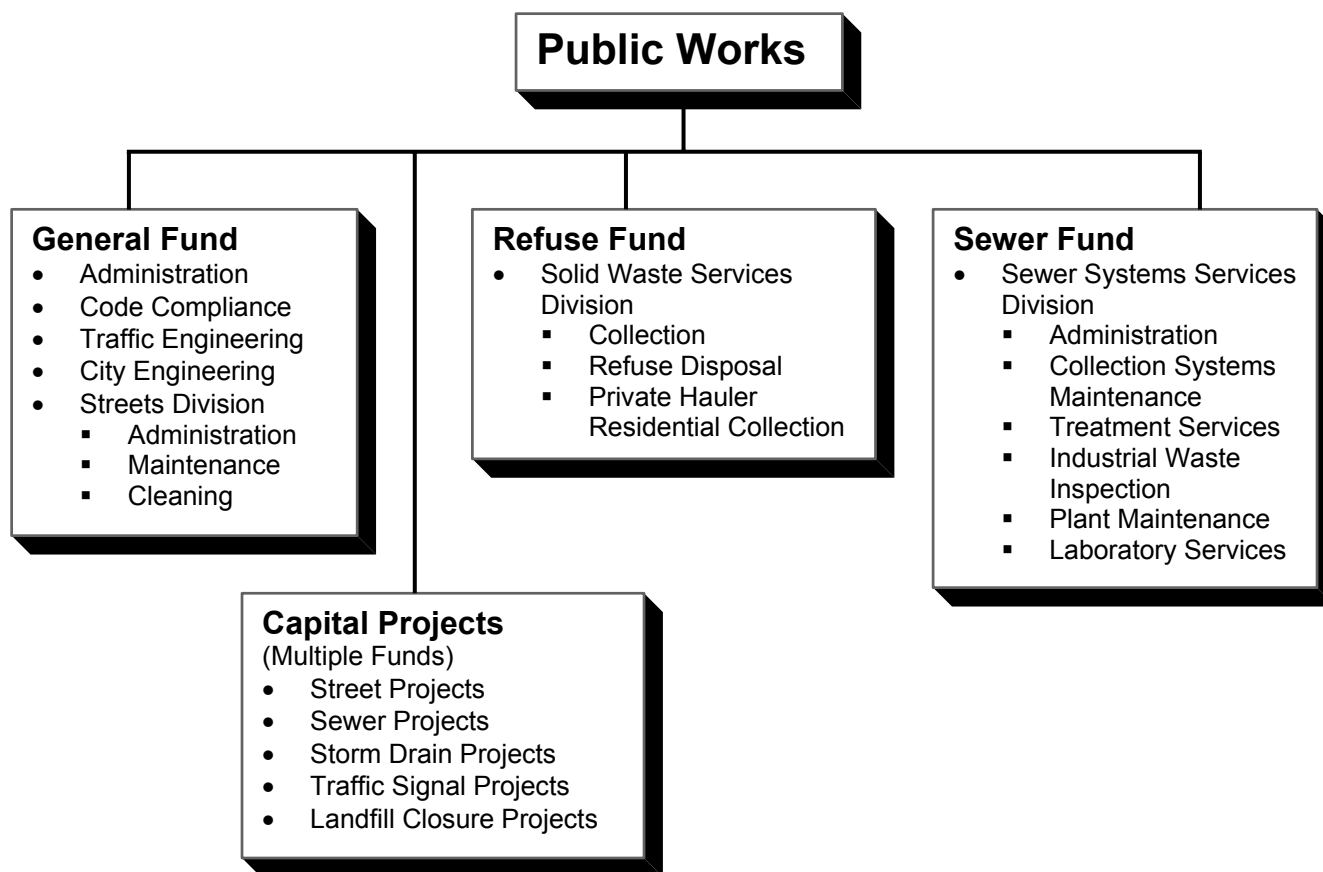
Description of the Service

The 300 employees of the Public Works Department maintain, operate, and improve the City's infrastructure including a 40 million gallon a day sewerage treatment plant, 1,000 miles of sewers, 1,100 miles of streets, 300 miles of storm drains and 290 traffic signals.

Infrastructure facilities are maintained and improved to provide adequate capacity for future growth as well as efficient cost effective service for existing customers. In addition, infrastructure improvements are constructed to beautify neighborhoods or improve safety and neighborhood livability. For example, this year's budget includes median construction projects and continued funding for the Jurupa Avenue Underpass. Construction of the underpass will eliminate the noise generated by trains passing through the existing at-grade crossing and will eliminate the existing potential for vehicular accidents.

The Department also provides solid waste collection, street maintenance, code enforcement, and construction inspection services. Approximately two thirds of all residential customers receive City solid waste services, with the remaining customers receiving service from a private waste hauler. All commercial customers are serviced by one of three private solid waste haulers. Monthly service costs have been reduced as a result of this combined private and public solid waste collection program. The Street Services Division actively addresses public health issues through street sweeping, storm drain cleaning, and vector control services. The Public Works Department has recently implemented a new proactive code enforcement program that has increased the level of compliance throughout the City with applicable health and municipal codes intended to improve neighborhood safety and livability. Code compliance issues include private sites in need of weed abatement, removal of abandoned vehicles, and elimination of buildings in dangerous disrepair. Public Works Department personnel also provide construction permitting, inspection, and plan checking services to assure compliance with City standards.

Public Works



Recent Accomplishments

- Completed construction and began operation of a 3.3 Megawatt cogeneration plant at the Wastewater Treatment Plant.
- Completed constructed of the Iowa Avenue Streetscape Project.
- Completed construction of the 14th Street widening and streetscape project.
- Completed the Auto Center Renovation Project.
- Slurry sealed over 30 miles of street.
- Increased proactive code enforcement by 20 percent.
- Implemented a program of targeting areas for proactive code enforcement.
- Implemented the once-a-week refuse collection program.
- Constructed new landscaped medians on Main Street north of the 60 Freeway.
- Curbside recycling program complied with the California Integrated Waste Management Act (AB 939).
- The wastewater treatment plant achieved full compliance with the National Pollutant Discharge Elimination System (NPDES) and federal biosolids disposal requirements.

Public Works

Programs and Program Goals

Administration Division

The Public Works Administration Division provides overall program management, planning, direction and fiscal management to six divisions within the department and to ensure that divisions achieve program goals.

FY 2001/02

Public Works Administrative Program: To provide policy direction/leadership/vision, administration and fiscal management to enable the Department to achieve program outcomes while complying with Federal, State and local requirements.

Public Education Program: To encourage residents to recycle and properly dispose of hazardous materials including oil, solvents, and large appliances by providing effective and informative educational materials.

Air Quality Compliance Program: To reduce air pollutants by reducing employee vehicles reporting to city worksites, promoting less pollutant forms of transportation, and complying with mandated requirements set by the South Coast Air Quality Management District.

Storm Water Permit Program: To reduce storm water pollutant discharges in order to protect natural habitat, groundwater, surface water and recreation within rivers, streams and estuaries in the City design and construction of street, storm drain and sewer improvements to ensure the existing and future needs of the citizens are met.

Code Compliance Division

The Mission of the Code Compliance Division is to provide timely and cost effective enforcement of property maintenance issues within the City of Riverside for the revitalization of neighborhoods.

FY 2001/02

Zoning Enforcement Program: To provide enforcement of the City's Land Use and Zoning regulations to ensure compliance with the General Plan.

Dangerous Building Abatement: To remove or secure dangerous structures within the City of Riverside to protect public health and safety.

Weed Abatement: To provide for the removal of weed growth on private properties within the City of Riverside in order to minimize the risk from brush fires, improve neighborhood appearances, and eliminate health and safety hazards.

Nuisance Abatement: To provide for the elimination of nuisances such as inoperable vehicles, trash build-up, and similar conditions on private properties within the City of Riverside in order to reduce or eliminate blight.

Substandard Housing: To provide for the enforcement of the provisions of the Uniform Housing Code for the residents of Riverside in order to ensure minimum standards of habitability and to preserve the City's housing stock.

Public Works

Programs and Program Goals

City Engineering Division

The City Engineering Division will enhance and maintain the City's infrastructure by the efficient planning, design and construction of street, storm drain and sewer improvements to ensure the existing and future needs of the citizens are met.

FY 2001/02

Contract Administration: To administer City capital improvement infrastructure projects and provide inspections for both private development and City projects in an efficient and timely manner.

Land Development: To ensure private development projects are constructed in accordance with City standards by determining appropriate offsite improvements and reviewing construction plans in a timely and efficient manner.

Capital Improvement Design: To provide for the planning and design of street, storm drain and sewer improvements, including right-of-way acquisition and surveying/construction activities, so that the City's infrastructure will meet existing and future needs of the citizens of Riverside.

Traffic Engineering Division

The Traffic Engineering Division is responsible for the operation and maintenance of the City's traffic control system including roadway signing, striping and traffic signals for the citizens of Riverside and the general public to ensure public safety.

FY 2001/02

Traffic Investigation and Parking Control: To provide timely investigations to requests for information from citizens of Riverside and schedule installation of appropriate traffic control devices.

Traffic Engineering: To provide plan checking and plan preparation as well as traffic signal system timing plan development and maintenance for the development community and general public in order that they may proceed with the implementation of appropriate traffic control in new developments and travel the City's streets in a safe and efficient manner.

Traffic Signal Maintenance: To provide semi-annual preventative maintenance at all of the City's traffic signals, inspection of all traffic signal construction projects and repair of damaged traffic signal equipment for pedestrians and motorists in order that they may travel safely through the City's intersections.

Public Works

Programs and Program Goals

Street Services Division

The Street Services Division will provide well-maintained designated public rights-of-way for residents and the general public and to provide support services to other city departments in order to ensure safe and efficient movement of vehicular and pedestrian traffic to city businesses, residences and recreational areas.

FY 2001/02

- Administration:** To provide policy direction, leadership, vision, administration and fiscal management to enable the Division to achieve program outcomes while complying with Federal, State, Local and other requirements.
- Street Maintenance:** To provide repaving and surface repairs on improved city rights-of-way, barricading, sandbagging and storm debris removal and to maintain all unimproved city rights-of-way, signs, and painting for the residents and general public, to improve the useful life of city streets and public safety under all conditions.
- Street Cleaning:** To provide street sweeping services and removal of illegally disposed debris on city rights-of way, for the residents and the general public in order to provide a cleaner, healthier and safer environment.
- Storm Drain:** To maintain both improved and unimproved drainage systems within city rights-of-way for the residents and the general public in order to facilitate a clean and healthy environment and to assist in the elimination of flooding conditions.
- Weed/Vector Control:** To provide for the control of weeds and mosquitoes and to perform visual inspections of bees within city rights-of-way in order to facilitate public health and safety.
- Graffiti:** To remove graffiti from all public and private property situated throughout the City of Riverside in order to discourage graffiti activity within the city and to improve the general appearance of the city.
- Miscellaneous Repairs and Services:** To maintain fences, guardrails, walls and other public facilities; to perform storm related and/or emergency activities; and to provide support services for other city departments as the needs arise to ensure the general welfare of the public and the protection of public and private property.

Public Works

Programs and Program Goals

Sewerage Division

The Sewerage Division will convey and treat wastewater in the most efficient manner meeting all regulatory requirements for the City of Riverside and the communities of Edgemont, Jurupa, and Rubidoux while protecting public health and the environment.

FY 2001/02

Administration & Support: To provide policy direction/leadership/vision, administration, and fiscal management to enable the Department to achieve program outcomes while complying with Federal, State, Local, and other requirements.

Collection System Maintenance: To provide sewer maintenance for City of Riverside customers in order to minimize the number of complaints, reduce the frequency of wastewater overflows, and respond to service requests in a timely manner while protecting public health, the environment, and meeting regulatory requirements.

Treatment Services: To provide for the efficient and effective utilization of personnel and resources for the treatment and recycling of the Community's wastewater in compliance with all Federal, State, and Local regulations/requirements.

Industrial Waste Inspection: To administer and implement the City's Pretreatment Program for the Sewerage Division and the City's industries in order that they will meet all NPDES permit requirements and other applicable Federal, State, and Local regulations/requirements.

Plant Maintenance: To provide equipment maintenance (planned, preventive, and emergency) for the Sewerage Division in order to optimize the useful life and operation of all Sewerage Division operational processes.

Laboratory Services: To provide accurate and timely laboratory analysis and information for the Sewerage Division in order that they may monitor and ensure compliance with all Federal, State, and Local regulation/requirements.

Solid Waste Division

The Solid Waste Division will efficiently provide solid waste collection for residential and commercial customers in order to maintain a clean and healthy environment by reducing, collecting and disposing of solid waste.

FY 2001/02

Refuse Collection: To provide and oversee efficient collection services for all customers in the most cost effective manner in order to maintain a clean and attractive community and reduce landfill disposals through recycling and green waste diversion efforts.

Public Works

Department Summary (All Funds)

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	16,774,481	17,868,299	19,027,616	6.5%
Non-Personnel	11,871,080	12,582,144	13,117,099	4.3%
Special Projects	5,636,549	4,425,823	5,789,268	30.8%
Equipment Outlay	636,835	957,490	1,220,050	27.4%
<i>Direct Operating</i>	34,918,945	35,833,756	39,154,033	9.3%
Debt Service	5,719,097	6,243,273	6,484,435	3.9%
Capital Outlay	20,469,749	13,382,380	18,197,880	36.0%
Charge From Others	5,787,177	6,218,381	6,952,992	11.8%
<i>Gross Budget</i>	66,894,968	61,677,790	70,789,340	14.8%
Charge To Others	(5,857,657)	(5,859,280)	(6,115,413)	4.4%
Net Budget	61,037,311	55,818,510	64,673,927	15.9%

Expenditure Summary (Net Budget)				
Administration	90,875	0	0	---
Code Compliance	1,794,425	2,455,068	2,423,708	-1.3%
City Engineering	1,514,968	1,505,271	1,928,528	28.1%
Traffic Engineering	1,301,623	1,213,973	1,303,223	7.4%
Street Services	4,650,398	5,379,580	6,054,624	12.5%
Sewerage Services	17,356,037	19,310,082	20,346,622	5.4%
Solid Waste Systems	10,895,183	10,712,032	11,055,685	3.2%
Capital Funds	21,627,605	14,521,594	19,736,627	35.9%
NPDES Storm Drain	475,627	430,000	470,000	9.3%
Air Quality Fund	204,386	290,910	264,910	-8.9%
Misc. Capital Projects	1,126,184	0	1,090,000	---
Expenditure Total	61,037,311	55,818,510	64,673,927	15.9%

Personnel Summary				
Administration	6.00	8.00	10.00	2.00
Code Compliance	18.00	20.00	20.00	0.00
City Engineering	42.00	42.00	39.00	(3.00)
Traffic Engineering	13.00	13.00	13.00	0.00
Street Services	82.10	81.10	84.10	3.00
Sewerage Services	106.00	105.00	100.00	(5.00)
Solid Waste Systems	44.49	44.49	44.49	0.00
Personnel Total	311.59	313.59	310.59	(3.00)

Public Works / Streets Services

Division Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	3,937,270	4,019,644	4,445,195	10.6%
Non-Personnel	1,939,321	2,232,191	2,146,183	-3.9%
Special Projects	0	0	0	---
Equipment Outlay	242,355	325,300	515,600	58.5%
<i>Direct Operating</i>	6,118,946	6,577,135	7,106,978	8.1%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	490,276	552,628	697,829	26.3%
<i>Gross Budget</i>	6,609,222	7,129,763	7,804,807	9.5%
Charge To Others	(1,958,824)	(1,750,183)	(1,750,183)	0.0%
Net Budget	4,650,398	5,379,580	6,054,624	12.5%

Expenditure Summary (Net Budget)

Administration	484,016	592,906	672,079	13.4%
Maintenance	3,569,328	4,144,016	4,260,883	2.8%
Cleaning	597,054	642,658	1,121,662	74.5%

Expenditure Total	4,650,398	5,379,580	6,054,624	12.5%
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Personnel Summary

Administration	8.00	7.00	7.00	0.00
Maintenance	66.10	66.10	66.10	0.00
Cleaning	8.00	8.00	11.00	3.00

Personnel Total	82.10	81.10	84.10	3.00
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Public Works / Sewer Systems Services

Division Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	5,367,554	5,870,274	6,112,985	4.1%
Non-Personnel	4,785,485	5,408,148	5,600,767	3.6%
Special Projects	919,800	919,800	950,245	3.3%
Equipment Outlay	240,760	412,590	522,250	26.6%
<i>Direct Operating</i>	11,313,599	12,610,812	13,186,247	4.6%
Debt Service	4,887,013	5,412,530	5,653,692	4.5%
Capital Outlay	0	0	0	---
Charge From Others	1,186,503	1,294,240	1,514,183	17.0%
<i>Gross Budget</i>	17,387,115	19,317,582	20,354,122	5.4%
Charge To Others	(31,078)	(7,500)	(7,500)	0.0%
Net Budget	17,356,037	19,310,082	20,346,622	5.4%

Expenditure Summary (Net Budget)

Administration	1,552,553	1,657,622	2,005,819	21.0%
Collection Systems	2,193,766	2,445,637	2,754,691	12.6%
Treatment Services	5,133,057	5,036,721	4,873,336	-3.2%
Industrial Waste	701,540	791,523	721,350	-8.9%
Plant Maintenance	2,058,961	2,785,838	3,389,497	21.7%
Laboratory Services	833,069	1,045,316	903,828	-13.5%
Debt Services	4,883,091	5,547,425	5,698,101	2.7%

Expenditure Total	17,356,037	19,310,082	20,346,622	5.4%
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Personnel Summary

Administration	6.00	6.00	10.00	4.00
Collection Systems	14.00	13.00	13.00	0.00
Treatment Services	33.00	33.00	31.00	(2.00)
Industrial Waste	10.00	10.00	8.00	(2.00)
Plant Maintenance	33.00	33.00	31.00	(2.00)
Laboratory Services	10.00	10.00	7.00	(3.00)

Personnel Total	106.00	105.00	100.00	(5.00)
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Public Works / Solid Waste Systems

Division Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services	2,232,970	2,172,017	2,185,940	0.6%
Non-Personnel	3,664,708	3,514,678	3,955,051	12.5%
Special Projects	2,649,398	2,589,023	2,589,023	0.0%
Equipment Outlay	41,637	62,100	62,100	0.0%
<i>Direct Operating</i>	8,588,713	8,337,818	8,792,114	5.4%
Debt Service	830,743	830,743	830,743	0.0%
Capital Outlay	486,931	500,000	300,000	-40.0%
Charge From Others	1,009,732	1,065,167	1,155,350	8.5%
<i>Gross Budget</i>	10,916,119	10,733,728	11,078,207	3.2%
Charge To Others	(20,936)	(21,696)	(22,522)	3.8%
Net Budget	10,895,183	10,712,032	11,055,685	3.2%

Expenditure Summary (Net Budget)				
Collection Services	7,710,682	7,495,133	8,075,424	7.7%
Refuse Disposal	499,681	558,876	351,238	-37.2%
Private Hauler - Residential Collection	2,684,820	2,658,023	2,629,023	-1.1%

Expenditure Total	10,895,183	10,712,032	11,055,685	3.2%
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Personnel Summary				
Collection Services	44.49	44.49	44.49	0.00

Personnel Total	44.49	44.49	44.49	0.00
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Public Works / Capital Projects

Capital Projects Summary

Budget Summary	Actual 1999/00	Budget 2000/01	Approved 2001/02	Change
Personnel Services		0		---
Non-Personnel		0		---
Special Projects		640,000		---
Equipment Outlay		20,000		---
<i>Direct Operating</i>	0	660,000	0	---
Debt Service		0		---
Capital Outlay		12,585,000		---
Charge From Others		1,276,594		---
<i>Gross Budget</i>	0	14,521,594	0	---
Charge To Others		0		---
Net Budget	0	14,521,594	0	---

Expenditure Summary (Net Budget)				
Storm Drain Projects	1,220,862	70,000	770,000	1000.0%
Street Projects	7,803,367	13,659,271	11,968,164	-12.4%
Traffic Signal Projects	910,683	535,000	2,250,500	320.7%
Sewer Projects	11,691,336	257,323	4,747,963	1745.1%
Misc. Capital Projects	1,126,184	0	1,090,000	---

Expenditure Total	22,752,432	14,521,594	20,826,627	43.4%
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Personnel Summary				
Storm Drain Projects	---	---	---	---
Street Projects	---	---	---	---
Traffic Signal Projects	---	---	---	---
Sewer Projects	---	---	---	---

Note: This section does not include any personnel, only capital project costs.

Personnel Total	---	---	---	---
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